



Hillsborough TPO

Transportation Planning Organization

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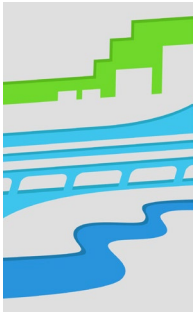
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HART

Johnny Wong, PhD
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Plan Hillsborough

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Tampa, FL, 33602

Meeting of the Transportation Disadvantaged Coordinating Board

Friday, October 25, 2024, 9:30 a.m. – 11:30 a.m.

County Center, 18th Floor – Plan Hillsborough Committee Room

Please RSVP [here](#) for this meeting.

Remote participation:

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 288 980 505 213

Passcode: x7jrKA

Or call in (audio only) 1-813-498-2121

Phone Conference ID: 304 577 350#

- Presentations, full agenda packet, and supplemental materials [posted here](#), or phone us at 813-756-0371 for a printed copy.
- Please mute yourself after joining the conference to minimize background noise.
- Technical support during the meeting: Chris English at (813) 272-5940 or englishc@plancom.org.

Rules of engagement:

Professional courtesy and respect for others at this meeting are expected. Failure to do so may result in dismissal from the meeting. For more information on expectations for participation, please see the TPO's [Social Networking & Media Policy](#).

Agenda

I. Call to Order

II. Roll Call and Declaration of Quorum (Gail Reese, TPO Staff)

III. Public Comment – 3 minutes per speaker, for a maximum of 30 minutes.

Public comments are welcome and may be given during this hybrid meeting by logging into the website above and clicking the “raise hand” button. Comments may also be provided before the start of the meeting by e-mail to gallartw@plancom.org. Written comments will be read into the record, if brief, and provided in full to the committee members.

IV. Approval of Minutes: August 23, 2024

V. Action Items

A. [2025 Draft Meeting Calendar \(Wally Gallart, TPO Staff\)](#)

VI. Status Reports

- A. [Air Quality Report](#)
(Environmental Protection Commission of Hillsborough County Staff)
- B. [2025 Fiscal Year HART Operating Budget, Capital Budget, and Five-Year Capital Plan](#)(Melonie Williams, HART)
- C. [HARTPlus Paratransit Service](#)
(Sean McCarthy, HART)
- D. Sunshine Line Update (Jerry Stickney, Sunshine Line)
- E. HART Update (Jesus Peraza Garcia, HART Staff)

VII. Old Business and New Business

VIII. Adjournment

IX. Addendum

- A. [TPO Summary and Committee Reports](#)
- B. [FDOT Project Factsheet – US 301 Repaving from Manatee County Line to SR 674](#)

The full agenda packet is available on the TPO's website, www.planhillsborough.org, or by calling (813) 272-5940.

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**HILLSBOROUGH COUNTY MEETING OF THE
TRANSPORTATION DISADVANTAGED COORDINATING BOARD
HYBRID MEETING OF AUGUST 23, 2024
DRAFT MINUTES**

I. Call Meeting to Order

Commissioner Myers called the meeting to order at 9:30 AM.

Members Present In-Person: Commissioner Gwen Myers, Glenn Brown, Artie Fryer, Craig Forsell, David Newell, Riley Larsen, Kristina Melling, Beth Pasek, Marcela Blanchett, Jennifer Waskovich, Councilmember Gil Schisler, John Vargas(virtual), Cassandra Blaylock, Jerry Stickney (non-voting), Karen Smith (non-voting)

Members Excused/ Absent: Debra Noel, Deborah Lekenta, Alexcia Wiggins, Kristen Thomas

Others Present: Wally Gallart, Lisa Silva, Elizabeth Watkins, Wade Reynolds, Amber Simmons, Vishaka Shiva Raman, Gail Reese (TPO Staff); Lauren Brooks (AECOM); Chris Leffert (FDOT); Kasey Cursey (USR Corp); Leslye McNeil, Rosa Velazquez, Wanda West (Hillsborough County); Maria DeJesus, Patrick Boatman

An in-person quorum has been met.

II. Public Comment *(Timestamp 0:01:45)* – None

III. Approval of Minutes *(Timestamp 0:01:53)* –June 28, 2024

Councilmember Schisler moved to approve the minutes from June 28, 2024, seconded by Glenn Brown. The voice vote passed unanimously.

IV. Action Items

A. Agency for Community Treatment Services, Inc. (ACTS) Coordination Contract (Karen Smith, Sunshine Line) *(Timestamp 0:02:12)*

- Contract is expiring and went over why the contract is necessary
- Reviewed the population served by this company and the programs provided
- Went over vehicles they have
- Looked at the number of trips provided, and the cost associated

Recommended Action: Approve the new coordination contract with ACTS

There was a motion and second to approve the new coordination contract with ACTS. The voice vote passed unanimously.

V. Status Reports

A. Access2050 Plan: Draft Cost Feasible Plan (Lauren Brooks, AECOM) *(Timestamp 0:03:55)*

- Provided context of the purpose of this plan
- Reviewed public engagement and timeline
- Looked at what makes up the Cost Feasible Plan Ingredients: environmental considerations, funding sources & scenarios
- Went over the preferred scenarios, and scenario two was chosen
- Went over the proposed allocation of funding based on the available revenues
- Looked at Major Projects – those are required to be listed out and funding sources identified
- Reviewed the additional investment program performance outcomes; can be met with existing dollars
- Went over the TPOs roles in funding decisions
- Currently seeking input on the Access 2050 Cost Feasible Plan; it is available online; hoping to have it adopted in October

B. Section 5310 Grant Program Update (Dave Newell, FDOT) (Timestamp 0:19:08)

- Overview of D7/5310 Service Boundaries – 40+ agencies across 5 counties, limited annual FTA funds, D7 works with agencies to determine most critical needs
- Went over 5310 Grant Program guidelines – seniors, people with disabilities, what is not allowed
- Looked at the timeline for the 5310 award process – 18 months on average
- Reviewed D7 long-term commitment – 5310 role of FDOT (FTA Recipient) – reviewing applications, conducting risk assessments, training on 5310 application process, managing grants and awards, participating in Triennial reviews
- Went over the 2024/25 FY cycle highlights – 24 applicants district-wide, Hillsborough had 5, Tampa Urbanized Area has \$4,208,077 (FTA)

Discussion:

When are applications open for this process? Between October and the end of January. How many agencies are 5310 recipients, and is there a list? Sunshine Line doesn't receive 5310 funding but maintains contracts with agencies that do. There was a discussion regarding operating examples and vehicle examples.

C. Vision Zero Streets Study – Sligh and Waters Avenue (Lisa Silva, TPO Staff) (Timestamp 0:37:53)

- Reviewed the streets in the study – High Injury Network, county-owned in the City of Tampa, and how they were identified
- Went over the types of crashes on each corridor and the types of crashes and time of day
- Did a field visit of each corridor
- Went over the challenges of each roadway
- Looked at the key concepts of Vision Zero – Safety, Designing for vulnerable users
- Went over the tier system used by the county
- Reviewed the community input and summary of the survey for likes, dislikes, what is missing, key values
- Went over recommendations – six options, scored in modeling, the two-lane and two-lane with refuges scored the best; after all factors measured, the two-lane with the refuge option with bike lanes
 - Could be accomplished with restriping for Stage 1

- Speed reduction is recommended
- Future consideration – both roads go up to I-275, traffic analysis would require additional analysis
- Added additional changes that could happen

D. Sunshine Line (Jerry Stickney, Sunshine Line) (*Timestamp 0:47:24*)

- Went over the grant year totals; requested more funds for the new year, intending to grow the program
- Looked at operating stats for the last three months; once they hit 2 vacancies, they begin recruiting; the call center had higher turnover in July, working to improve the quality
- Reviewed the growth of the program; had to terminate the contract for the new scheduler software, awarded a new contract, and showed a video about the software company
- Offered a site visit to any Board members who are interested

Discussion:

It was asked if the software would bring in the taxi service if necessary. Right now, there is no taxi contract, but that is the plan once the scheduler is deployed and working. It was revealed how the AI-based software will change the dispatcher's role. They are going to work that through and will be monitored by humans. There was a question about why the trip count in July was down. A holiday contributed. There was additional conversation around the trip counts. Sunshine Line was requested to provide a little more information for the stats so board members can explain them when others ask. An FAQ will be provided at the next meeting. There was a discussion about how the committee can make a broad statement about how the TD population can be advocated for on other committees and how this work plays in.

E. HART Update (Jesus Peraza Garcia, HART Staff) (*Timestamp 1:11:42*)

- On-time performance has been running in the high 90's
- There are less trips during the summer months due to vacations and school being out
- The same trends occur with paratransit trips
- Cancellations also follow the trend, particularly with subscription trips
- Very late trips have decreased significantly over the summer, under 10 trips per month
- Talked about the taxi trips
- Working on scheduling for Sunday trips as well

Discussion:

There was a discussion about completed trips between HARTPlus and Taxis.

VI. Old Business & New Business (*Timestamp 1:18:05*)

- A. The next meetings are October 25, 2024, and December 20, 2024, at 9:30 AM. It was recommended that the December meeting be moved to the 13th.**
- B. FL Agency for Health Care Administration new TDCB members**

VII. ADJOURNMENT – adjourned at 11:50 AM

Hillsborough County Sunshine Line Operating Statistics

2024 Grant Year Totals: TD Tampa Bay (PSTA & GoPasco Cross-County Partnership)

Month	Trips	Clients
July	56	10
August	46	12
September	70	12
October	88	13
November	70	13
December	49	15
January	43	9
February	40	9
March	36	9
April	32	8
May	59	6
June	56	12
Program Totals	645	128

ISD Grant Year 2024/2025

"Proposed to improve service by reducing deficiencies through eliminating the wait list for service, expanding all trip types to Sundays (increasing to 7 days/week), and adding overnight for high priority trips that cannot wait until the next day that are not otherwise available."



Hillsborough County Sunshine Line Operating Statistics

Driver Capacity as of August 19th: 95%

	May 2024	June 2024	July 2024
<i>Total Trips</i>	10,507	8,769	9,638
<i>Total Clients Served</i>	2,122	2,072	1,984
<i>On-Time Performance</i>	93.3%	93.6%	94.6%
<i>Bus Passes Issued</i>	1,809	1,867	1,791
<i>Bus Trips</i>	54,112	52,444	51,584
<i>Calls Answered by Customer Service</i>	6,405	5,700	6,281
<i>Percentage of Calls Answered</i>	94.4%	86.3%	79%
<i>Average Hold Time</i>	70 Seconds	175 Seconds	262 Seconds



DRY



Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item

2025 Draft Meeting Calendar

Presenter

TPO Committee Liaison

Summary

Staff has prepared a calendar of all TPO Board and committee meetings for 2025. We ask that each TPO advisory committee review and approve its meeting dates. Upon approval by the TPO Board, this calendar will be published and posted online to provide the public with ample notice of meeting schedules.

Recommended Action

Review and approve the 2025 TPO Board and Committees Meeting Calendar.

Prepared By

Vishaka Shiva Raman, TPO staff

Attachments

2025 Draft TPO Calendar



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Hillsborough TPO
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2025 SCHEDULE OF MONTHLY MEETINGS

	TAC 1:30 PM	CAC 6:00 PM	TPO Special Meetings 10:00 AM	TPO 10:00 AM	LRC 9:00 AM	BPAC 5:30 PM	ITS 1:30 PM	TDCB 9:30 AM	TMA 9:30 AM	SCPTA 10:30 AM	MPO DIRECTORS 1:30 PM
JANUARY	6	6		8	15	22					3
FEBRUARY	3	5	4	12	19	26	6	28	21		7
MARCH	3	5		12	26	26					7
APRIL	7	2		9	16	23		25			4
MAY	5	7	6	14	21	28	8		16		2
JUNE	2	4		11 (a) @ 6PM TIP Public Hearing	18	25		27			6
JULY	Recess	Recess	Recess	Recess	Recess	23 Workshop					Recess
AUGUST	4	6		13	20	27	7	22			1
SEPTEMBER	8	3	2	10	17	24			19		5
OCTOBER	6	1		8	15	22		24			3
NOVEMBER	3	5		13	19	19	6				7
DECEMBER	Joint Mtg. 3 @ 1:30 PM TBD – Offsite Meeting		2	10	17	Recess		12	12		5
Meeting Location	(b)	(b)	(c)	(c)	(b)	(b)	(b)	(b)			

Acronyms

TAC Technical Advisory Committee of the TPO Board
CAC Citizens Advisory Committee of the TPO Board
TPO Special Board
TPO Transportation Planning Organization Board
LRC Livable Roadways Committee of the TPO Board
BPAC Bicycle-Pedestrian Advisory Committee of the TPO Board
ITS Intelligent Transportation Systems Committee of the TPO Board
TDCB Transportation Disadvantaged Coordinating Board
TMA Tampa Bay Transportation Management Area Leadership Group
SCTPA Sun Coast Transportation Planning Alliance

Meeting Locations

- (a) BOCC Chambers, County Center, 601 East Kennedy Blvd., 2nd Floor
- (b) Plan Hillsborough Committee Room, County Center, 601 East Kennedy Blvd, 18th Floor
- (c) 26th Floor, Rooms A&B, County Center, 601 East Kennedy Blvd
- (d) Planning Commission Boardroom, County Center, 601 East Kennedy Blvd, 18th Floor



Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

Air Quality Report

Presenter:

Environmental Protection Commission of Hillsborough County Staff

Summary:

The local agency responsible for monitoring air pollutants and compliance is the Environmental Protection Commission of Hillsborough County (EPC). The EPC is a partner in the TPO's Community Air Monitoring Network, a project supported through Environmental Protection Agency (EPA) funding.

The EPC will provide a status update on local air quality and the EPA's recent strengthening of the National Ambient Air Quality Standards (NAAQS) for PM2.5 to enhance public health protection. The presentation will also highlight EPC's partnership in the Community Air Monitoring Network including the related Community Air Monitoring Summit event held on September 22.

The presentation will include an overview of air quality in Hillsborough County.

Recommended Action:

None. For information only.

Prepared By:

Wyatt Burttschell, TPO Staff

Attachments:

[Presentation](#)



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Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item

2025 Fiscal Year HART Operating Budget, Capital Budget, and Five-Year Capital Plan

Presenter

Melonie Williams, HART

Summary

Hillsborough Area Regional Transit Authority (HART) staff will provide an overview of its 2025 Fiscal Year Budget and Five-Year Capital Plan (Fiscal Year 2025-2029).

The operating budget will provide an overview of the agency's revenue sources and expenses for operations, while the capital budget will provide details of the revenue sources and expenditures for capital projects for the upcoming fiscal year.

Recommended Action

None, for information only

Prepared By

Wally Gallart, TPO Staff

Attachments

[Presentation](#)



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Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item

HARTPlus Paratransit Service

Presenter

Sean McCarthy, HART

Summary

HARTPlus Paratransit Service is a door-to-door shared ride, public transportation service with American with Disabilities Act (ADA) compliant vans. Persons are eligible for HARTPlus if they have physical, cognitive, emotional, visual or other disabilities that prevent them from using the HART fixed route bus system, either permanently or under certain conditions defined by the ADA. This presentation will provide an overview of how people interested in the service can apply, the transit options provided by HARTPlus, performance metrics, funding, and current challenges.

Recommended Action

None; for information only

Prepared By

Wally Gallart, TPO Staff

Attachments

[Presentation](#)



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US 301 Repaving from Manatee County Line to SR 674 (Sun City Center Blvd)

439833-1-52-01

Project Details	
Work Type	Repaving
Phase	Design
Limits	From Manatee County Line to south of SR 674/Sun City Center Boulevard
Length	5.67 miles
City	Wimauma
County	Hillsborough
Road	US 301
Design Cost	\$1.43 million



About

This project will repave US 301 between the Manatee County line and SR 674 (Sun City Center Blvd) in southern Hillsborough County.

This project is currently in the design phase.

Construction is anticipated to begin in 2025.

Contact Information	
Design Manager	Omar Chehab, P.E. 813-975-6468 Omar.Chehab@dot.state.fl.us
Media Contact	Kris Carson 813-975-6060 Kristen.Carson@dot.state.fl.us