



# Hillsborough TPO Transportation Planning Organization

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## Public Workshop and Meeting of the Transportation Disadvantaged Coordinating Board

Friday, April 26, 2024, 9:30am  
County Center, 18<sup>th</sup> Floor – Plan Hillsborough Committee Room

Please RSVP [here](#) for this meeting.

### Remote participation:

Microsoft Teams meeting  
[Click here to join the meeting](#)

Meeting ID: 291 788 676 971

Passcode: H2QSod

Or call in (audio only) 1-813-498-2121

Phone Conference ID: 586 915 908#

- Presentations, full agenda packet, and supplemental materials [posted here](#), or phone us at 813-756-0371 for a printed copy.
- Please mute yourself after joining the conference to minimize background noise.
- Technical support during the meeting: Chris English at (813) 272-5940 or [englishc@plancom.org](mailto:englishc@plancom.org).

### Rules of engagement:

Professional courtesies and respect for others at this meeting are expected. Failure to do so may result in dismissal from the meeting. For more information on expectations for participation, please see the TPO's [Social Networking & Media Policy](#).

- I. **Call WORKSHOP to Order and Introductions**
- II. **Roll Call and Declaration of Quorum** (Gail Reese, TPO Staff)
- III. **WORKSHOP PRESENTATION (Wally Gallert, TPO staff)**  
Staff will give updates on Transportation Disadvantaged Board activities.
- IV. **Public Comment - 3 minutes per speaker, please**
- V. **Discussion**
- VI. **WORKSHOP ADJOURNMENT**



- I. **Call Regular Meeting to Order**
- II. **Public Comment - 3 minutes per speaker, please**
- III. **Approval of Minutes – February 23, 2024**

**IV. Action Items**

- A. TD Annual Bylaws Review (Wally Gallart, TPO Staff)
- B. TD Annual Grievance Procedures and Subcommittee (Wally Gallart, TPO Staff)
- C. Life Concepts, Inc. dba Quest, Inc. Coordination Contract (Karen Smith, Sunshine Line)
- D. Cove Behavioral Health, Inc. Coordination Contract (Karen Smith, Sunshine Line)
- E. REVISED Community Transportation Coordinator (CTC) Service Rates for FY24/25 (Karen Smith, Sunshine Line)
- E. Citizen Advisory Committee (CAC) TD Alternate (Sarah Caper, TPO Staff)

**V. Status Reports**

- A. Preliminary Draft of FY25 & 26 Unified Planning Work Program (Sarah Caper, TPO Staff)
- B. Community Air Monitoring Network (Sarah Caper, TPO Staff)
- C. Sunshine Line Update (Jerry Stickney, Sunshine Line)
- D. HART Update (Jesus Peraza Garcia, HART Staff)

**VI. Old Business & New Business**

- A. Next Meeting: June 28, 2024

**VII. Adjournment**

**VIII. Addendum**

- A. [TPO Summary and Committee Reports](#)
- B. [FDOT Project Factsheet US301 from Balm to Whitt Road](#)
- C. [FDOT Project Factsheet US301 & Symmes Road Intersection Improvements](#)
- D. [Hillsborough County BOCC Priority Letter](#)
- E. [Freight Priorities Program Project Application SR60](#)
- F. [Freight Priorities Project Application I4 Parking](#)
- G. [Freight Priorities Program Project Application US41](#)
- H. [Federal Courts Strike Down FHWA's Greenhouse Gas Emissions Rule](#)
- I. [Community Health Assessment Survey](#)
- J. [FDOT Recognizes Work Zone Awareness Week April 15-19](#)

The full agenda packet is available on the TPO's website, [www.planhillsborough.org](http://www.planhillsborough.org), or by calling (813) 272-5940.

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Se recomienda a las personas que necesiten servicios de interpretación o adaptaciones por una discapacidad para participar en esta reunión, o ayuda para leer o interpretar los temas de esta agenda, sin costo alguno, que se pongan en contacto con Connor MacDonald, (813) 582-7351 o [macdonaldc@plancom.org](mailto:macdonaldc@plancom.org), tres días hábiles antes de la reunión. Si sólo habla español, por favor llame a la línea de ayuda en español al (813) 272-5940 o (813) 273-3774 ext. 1.

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**HILLSBOROUGH COUNTY MEETING OF THE  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
HYBRID MEETING OF FEBRUARY 23, 2024  
DRAFT MINUTES**

**I. Call Meeting to Order**

Chair Myers called the regular meeting to order at 9:30 AM.

**Members Present In-Person:** Commissioner Gwen Myers, Glenn Brown, Neugenia Joseph, Artie Fryer, Craig Forsell, Tracy Noyes, Ian Martin, Kristina Melling, Beth Pasek, Jennifer Waskovich, Councilman Gil Schisler, Kristen Thomas, Cassandra Blaylock, Jerry Stickney (non-voting)

**Members Excused/ Absent:** Mark Harshbarger, Deborah Lekenta, Indihra Chambers

**Others Present:** Wally Gallart, Christopher English, Connor Trejos-MacDonald, Wade Reynolds, Sarah Caper, Johnny Wong, Vishaka Shiva Raman, Gail Reese (TPO Staff); Karen Smith (Sunshine Line); Marcella Blanchett (Division of Blind Services, future member); Scott Bragen (Local-for-Profit Transportation, future member); Suzanne Ziegler (FDOT); Ebony Vaz (Above Promotions)

*An in-person quorum has been met.*

**II. Public Comment** (*Timestamp 0:01:40*) – 3 minutes per speaker - None

**III. Approval of Minutes** (*Timestamp 0:01:42*) –December 15, 2023

**Glenn Brown moved to approve the minutes from December 15, 2024, seconded by Ian Martin. The voice vote passed unanimously.**

**IV. Action Items**

- A. Attendance Review, Declaration of Vacancies and Election of Officers** (Wally Gallart, TPO Staff) (*Timestamp 0:01:57*)
- Went over attendance record
  - Declared seats vacated and went over seats being recruited for
  - Election of Officers
    - Officer at Large – Glenn Brown
  - Marcella Blanchett nominated to fill the seat for the Division of the Blind and Scott Bragen as the alternate for the Local-for-Profit Transportation Providers. The voice vote of the committee was approved unanimously.
- B. Life Concepts, Inc. d/b/a Quest, Inc. Coordination Contract** (Karen Smith, Sunshine Line) (*Timestamp 0:12:10*)
- This contract will replace the expiring one
  - Agency is a recipient of 5310 funding through FDOT; requires contract with the CTC

- Provides transportation services to residential clients with disabilities to vocational training, education, recreational, and employment opportunities
- 2023: provided 7,810 one-way passenger trips for 48 unduplicated clients with 15 vehicles at an average cost of \$72.56 per trip.

**Recommended Action: Approve new Coordination Contract with Life Concepts, Inc. d/b/a Quest, Inc.**

**Discussion:**

It was asked if this needs to be approved today as there may be some question on whether or not they are continuing operations in Hillsborough County. It was asked if this type of contract takes competitive bids. This is not a type of contract that goes to bid. It was asked if this will have an impact on service. No, it will impact the company's eligibility with FDOT.

**This item was deferred to the April meeting until further information can be provided. It was asked that a representative from Quest be present.**

**V. Status Reports**

**A. 2024 Safety Performance Targets** (Connor Trejos-MacDonald, TPO Staff;) *(Timestamp 0:18:38)*

- Review of why the performance measures exist and the categories
- Showed the 5 required categories and 2 elected by Hillsborough County; these are reported on a 5-year rolling average
- Looked at the report card – met 5 of the 7 targets
- Went over takeaways
- Reviewed what the TPO can do to make additional improvements
- Looked at the 2024 proposed performance targets

**Discussion:**

It was asked if the people on the scooters are classified as motorcycles. There were no fatalities in 2023; in previous years they have been classified as other pedestrians. There was discussion about the term "target" as the target is zero. Staff will look into modifying the terminology. Clarification on how to reduce the number of fatalities is being addressed. It was asked if there is any way to bring out the data for transportation disadvantaged.

**Councilmember Schisler moved to receive the report, seconded by Ian Martin. The voice vote passed unanimously.**

**B. 2050 Plan Needs Assessment for Major Projects** (Wade Reynolds, TPO Staff;) *(Timestamp 0:27:42)*

- Went over where the list of major projects comes from
- Reviewed the 2045 Cost Feasible Projects
- Looked at the new projects for 2050 that will be tested against the models and some projects that are coming off the list as they are already far enough along or have been previously tested.
- Went over the next steps – modeling, survey, narrowing down the list, determining funding levels, and determining Cost Feasible projects

**Ian Martin moved to receive the report, seconded by Craig Forsell. The voice vote passed unanimously.**

**C. HART for All (Frank Wyszynski, HART) (Timestamp 0:37:23)**

- Originated from the HART Board Chair; evolved beyond Autism to everyone with disabilities
- Teaching ADA clients how to utilize and ride HART and HART+; HART Ambassador program
- Working with those with disabilities to record videos and show how
- Return of the HART Travel Training Program; create a Visually-impaired
- Showed a video about HART for ALL and HART+

**Discussion:**

It was asked if there is a projected start date for the Travel Training Program. Mid to late summer. It was asked how many trainers there will be. Starting with one; if there is additional demand, will look to expanding in the future. There was a question of what qualifying standards there are for the travel trainers. An associate degree and a standard of customer service. In order for a user to apply, one needs to reach out to the HART Customer Service center. It was asked if there will be tracking and metrics available with this program for the transportation disadvantaged community. That will be tracked and can be provided the board. It was asked if there is training for the general community on how to use the HART system. That information is on the website. It was asked if there is anything set up to address possible higher demand waiting times for the training. At this time, not sure how that is going to be handled. If the demand is there, they will try to locate available funding.

**Councilmember Schisler moved to receive the report, seconded by Glenn Brown. The voice vote passed unanimously.**

**D. Access 2050 LRTP Outreach Survey (Wally Gallart, TPO Staff) (Timestamp 0:53:10)**

- Updated the LRTP, looking to get help shaping the future of transportation
- Potentially 2 million people living in the area by 2050; need to plan for that
- Review of what the LRTP is
- Noted that the survey is looking for priorities and how they will be funded
- Looked out how people can take it; the members are taking the survey now
- Went over the survey as members took the survey
- Reviewed the incentives

**Discussion:**

It was noted that some areas of the survey are not applicable to some people because they don't live in the county and don't travel those specific areas. It was asked if you are required to comment on every item. No, it's optional. It was asked if this could be sent to the Board electronically. Yes; it is also in Spanish. It was noted that the Board is looking for opportunities to come and share Access 2050. It was asked if there are current budget reports for any of the studies that have been conducted in Hillsborough County; it was noted that the thought of raising taxes with everything else going up, another tax may not go over well. It was asked if there is a

budget report to show how current funding is being used. Staff will work on getting that information. It was asked if the October meeting is for adoption by the BOCC. No, it is the TPO Board. Clarification was asked if the potential merger will affect the LRTP. No. In order for projects to be approved for FDOT, it has to be in the LRTP which is adopted by the TPO Board. Coordination is done with the jurisdictions. The projects could be done by any of the transportation implementing agencies.

**Glenn Brown moved to receive the report, seconded by Ian Martin. The voice vote passed unanimously.**

E. **Sunshine Line Update** (Jerry Stickney, Sunshine Line Staff) (*Timestamp 1:12:07*)

- Driver capacity is currently at 77% and will be at 100% on March 4<sup>th</sup>.
- On-time performance 94% in January. Had a dip in call performance due to a phone challenge for a couple of days.
- Cross County Trips – 84 clients and 422 trips – July through January
- Provided a mockup of the new electric vehicles; will bring the vehicle for the Board to look at. Have 3 electric and 10 gas-powered vehicles coming. Have 8 passenger capacity and 2 wheelchair lockdowns.
- With targeted trips, are on track for a 20% increase over 2023
- Averaging a 50% increase trend in the bus pass system
- Started a food dessert program, that is going well, launched a pilot in Plant City replicating the program
- Provided outreach magnets
- New software was approved in December, looking to implement in the summer; there will be a rider app to go with it
- There are two bills in Tallahassee, will provide a full update at the next meeting. They include additional training, technology, budget impacts HB1673 and SB1380

**Discussion:**

Weekend options were asked about. That is still being considered along with working with vendors. No timeframe currently. It was asked if the electric vans are totally electric or hybrid. 140 miles to the charge, will plan for 110 miles; looking at an 8-hour charge time. There is regenerative braking on the vehicles, which should help with the range. There was a discussion about the charging possibilities. They have wheelchair lifts, and the floor plan has a lot of flexibility. It was asked how Sunshine Line was able to get full staffing, and what they are doing to maintain the drivers. Mr. Stickney explained the job search outreach efforts and retention. Councilmember Schisler noted that the improvement and operating statistics of Sunshine Line are outstanding. There was a discussion about how many hours drivers are averaging per week.

**Councilmember Schisler moved to receive the report, seconded by Ian Martin. The voice vote passed unanimously.**

F. **HART Update** (Jesus Peraza Garcia, HART Staff) (Timestamp 1:32:45)

- Provided handout with service numbers (included at the end of the minutes); reviewed the report numbers.
- Noted that December had less trips and lower traffic
- Taxi trips have increased due to HART+ being at capacity

VI. **Old Business & New Business** (Timestamp 1:35:58)

A. **Next meeting: April 26, 2024, at 9:30 AM**

B. **Wally Gallart introduced Sarah Caper, TPO Staff**

VII. **ADJOURNMENT** – adjourned at 11:07 AM

**HARTPlus: ADA Paratransit Service**



	November 2023	December 2023	January 2024
Drop-Off On-Time Performance	96.5%	97.3%	96.8%
Pick-Up On-Time Performance	84.7%	85.7%	84.6%
Total Scheduled Trips	12,601	11,788	12,940
Subscriptions	7,185	6,710	6,914
Demands	11,554	11,328	11,851
No Shows	678	563	631
Cancelled Trips	5,862	5,697	5,204
Taxi Trips	5,801	6,392	6,254





# Hillsborough County Sunshine Line Operating Statistics

Current Driver Capacity: 77% - Driver Capacity Starting March 4th: 100%

	November 2023	December 2023	January 2023
Total Trips	8,378	8,043	8,990
Total Clients Served	1,803	1,777	1,829
On-Time Performance	93.4%	92.9%	94%
Bus Passes Issued	1,601	1,581	1,569
Bus Trips	39,384	38,984	41,336
Calls Answered by Customer Service	5,384	5,534	5,958
Percentage of Calls Answered	88.7%	93.4%	84.5%
Average Hold Time	113 Seconds	77 Seconds	304 Seconds

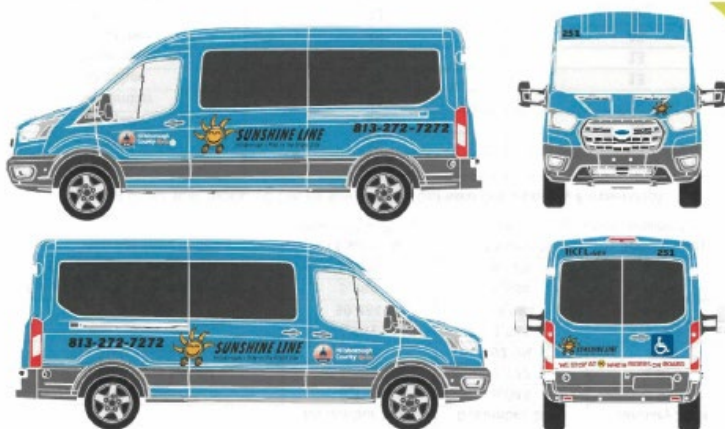
*\*January 17<sup>th</sup> & 29<sup>th</sup> Experienced Cisco Phone Outages Causing Negative Results For Data*

2024 Grant Year Totals: TD Tampa Bay (PSTA & GoPasco Cross-County Partnership)

Month	Trips	Clients
July	56	10
August	46	12
September	70	12
October	88	13
November	70	13
December	49	15
January	43	9
<b>Program Totals</b>	<b>422</b>	<b>12</b>



## Hillsborough County Sunshine Line Operating Statistics





# Hillsborough TPO Transportation Planning Organization

## Board & Committee Agenda Item

### **Agenda Item**

TDCB Annual Bylaws Review

### **Presenter**

Wally Gallart, TPO Staff

### **Summary**

The Florida Commission for the Transportation Disadvantaged requires Local Coordinating Boards (LCBs) to annually review and (re)adopt their bylaws. The Transportation Disadvantaged Coordinating Board (TDCB) is Hillsborough County's designated LCB. The bylaws of all the TPO Committees are incorporated into the TPO Bylaws. The bylaws establish the formal procedures for the TDCB activities including membership, staff, board duties, and subcommittees and communication with other organizations.

### **Recommended Action**

Review and (re)approve the LCB Bylaws

### **Prepared By**

Wally Gallart, TPO Staff

### **Attachments**

TPO Bylaws



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**BY-LAWS OF  
THE HILLSBOROUGH COUNTY  
TRANSPORTATION PLANNING ORGANIZATION  
AND ITS COMMITTEES  
Amended March 8, 2023**

**1.0 PURPOSE:** These *By-laws* are adopted by the Hillsborough County Metropolitan Planning Organization to govern the performance of the MPO's duties as well as those of MPO committees and to inform the public of the nature of the MPO's internal organization, operations and other related matters.

**1.1 DOING BUSINESS AS:** Consistent with the Fictitious Name Act (s.865.09, F.S.), and as registered with the Florida Department of State, the MPO will conduct business as the "Hillsborough Transportation Planning Organization," hereinafter called the "TPO".

**2.0 DEFINITIONS:**

**2.1 EMERGENCY:** Any occurrence or threat thereof, whether accidental or natural, caused by man, in war or in peace, which necessitates immediate action because it results or may result in substantial injury or harm to the population or the TPO or substantial damage to or loss of property or public funds.

**2.2 GOOD CAUSE:** A substantial reason which is put forward in good faith.

**2.3 INTERESTED PERSON:** Any person who has or may have or who represents any group or entity which has or may have some concern, participation or relation to any matter which will or may be considered by the TPO.

**2.4 MEMBER(S):** The TPO consists of sixteen (16) official members, with FDOT designated as a non-voting advisor. Each member government or authority may also appoint an alternate member, who may vote at any TPO meeting in place of a regular member. TPO committee membership is as provided in these By-laws.

**2.5 PUBLIC HEARING:** A meeting of the TPO convened for the purpose of receiving public testimony regarding a specific subject and for the purpose of taking action on amendment to or adoption of a plan or program. A public hearing may be convened with less than a quorum present; however, no official action other than adjournment or continuation of the public hearing to another time may be taken unless a quorum is present.

**2.6 REGULAR MEETING:** The regular scheduled meeting of the TPO at which all official business may be transacted.

- 2.7 SPECIAL MEETING:** A meeting of the TPO held at a time other than the regularly scheduled meeting time. All official business may be transacted at a special meeting.
- 2.8 WORKSHOP:** A conference where members are present and are meeting to discuss a specific subject. A workshop may be convened with less than a quorum present; however, no official action other than adjournment or continuation of the workshop to another time may be taken.
- 3.0 MPO OFFICERS:** There shall be a Chair and a Vice-Chair. All officers shall be voting members of the TPO.
- 3.1 TENURE:** All officers shall hold office for one (1) year or until a successor is elected. However, any officer may be removed by a majority of the total members. No officer may serve for more than two years consecutively.
- 3.2 SELECTION:** At the regular meeting in December, the members shall nominate one or more candidates to fill each office. Immediately following the close of nominations, the TPO shall vote to fill each office, with the vote for each office being taken in the order in which candidates for that office were nominated, until one is elected. New officers shall take office immediately upon the conclusion of the election of officers.
- 3.3 VACANCY IN OFFICE:** A vacant office shall be filled by the TPO at its first regular meeting following the vacancy. The officer so elected shall serve the remainder of their predecessor's term in office.
- 3.4 DUTIES:** The officers shall have the following duties:
- 3.4.1 CHAIR:** The Chair shall:
- (a) Preside at all regular and special meetings, workshops and public hearings.
  - (b) Represent the TPO on the West Central Florida MPO Chairs Coordinating Committee (CCC), doing business as Suncoast Transportation Planning Alliance (SCTPA), and the Florida MPO Advisory Council (MPOAC).
  - (c) Establish such ad hoc committees as the Chair may deem necessary and appoint their members and chairs.
  - (d) Call special meetings and workshops and public hearings.
  - (e) Sign all contracts, resolutions, and other official documents of the TPO, unless otherwise specified by the *By-laws* or *Policies*.
  - (f) Express the position of the TPO as determined by vote or consensus of the TPO.
  - (g) See that all actions of the TPO are taken in accordance with the *By-laws*, *Policies* and applicable laws.
  - (h) Perform such duties as are usually exercised by the Chair of a commission or board, and perform such other duties as may from time to time be assigned by the TPO.

**3.4.2 Vice-Chair:** The Vice-Chair shall, during the absence of the Chair or the Chair's inability to act, have and exercise all of the duties and powers of the Chair, and shall perform such other duties as may from time to time be assigned to the Chair by the TPO.

#### **4.0 COMMITTEES:**

##### **4.1 AD HOC COMMITTEES:**

**4.1.1 Chair and Expiration:** An ad hoc committee shall consist of a committee chair, who shall be a member of the TPO. All ad hoc committees shall have an expiration time identified by the Chair at the time of creation or shall dissolve at the expiration of the Chair's term.

**4.1.2 Purpose:** The purpose of establishing ad hoc committees is to facilitate the accomplishment of a specific task identified by the Chair.

##### **4.2 STANDING COMMITTEES:**

**4.2.1 Appointment of Committee Members:** Members and alternate members of all committees shall be appointed by action of the TPO. Members representing an organization on a committee, as specified in the committee membership list, shall be nominated in writing by their organization. Members representing the citizens of Hillsborough County, and not representing any particular entity as specified in the committee membership list, shall complete application forms for the TPO Board's consideration. Using the same procedure, alternate members may be designated to act on behalf of regular members with all the privileges accorded thereto. The TPO shall not appoint committee applicants who are affiliated with private TPO consultants or contractors. If such an affiliation occurs, an existing committee member shall be deemed to have resigned.

**4.2.2 Termination of Committee Membership:** Any member of any committee may resign at any time by notice in writing to the Chair. Unless otherwise specified in such notice, such resignation shall take effect upon receipt thereof by the Chair. Each member of each committee is expected to demonstrate his/her interest in the committee's activities through attendance of the scheduled meetings, except for reasons of an unavoidable nature. In each instance of an unavoidable absence, the absent member should ensure that his/her alternate will attend. The TPO may review, and consider rescinding, the appointment of any member of any committee who fails to attend three (3) consecutive meetings. In each case, the TPO will warn the member in writing, and if applicable the member's nominating organization, thirty days in advance of an action to rescind membership. The TPO Chair may immediately terminate the membership of any committee member

for violations of standards of conduct, defined as conduct inconsistent with Section 7.0 of these By-laws. At a minimum, committee member attendance will be reviewed annually. In the case of members representing an organization on a committee as specified in the committee membership list, the individual's membership may also be rescinded by the nominating organization, by letter to the Chair.

- 4.2.3 Officers of Standing Committees:** The committee shall hold an organizational meeting each year for the purpose of electing a committee chair (unless designated by the TPO), a committee vice-chair, and, at the discretion of the committee chair, an officer-at-large. Officers shall be elected by a majority vote of a quorum of the members. Except as otherwise provided in these By-laws, officers shall serve a term of one year starting with the next meeting. The powers and duties of the committee chair shall be to preside at all meetings; to express the position of the committee as determined by vote or consensus of the committee; and to ensure that all actions of the committee are taken in accordance with the bylaws and applicable law. The committee vice chair shall have these same powers and responsibilities in the absence of the committee chair. The officer-at-large shall, during the absence of both the committee chair and the committee vice-chair or their inability to act, have these same duties and responsibilities, and in addition shall perform other duties as may from time to time be assigned by the committee chair.
- 4.2.4 Conduct of Committee Meetings:** Sections 5 through 9, excluding Section 8.1, of these TPO By-laws shall be used for the conduct of all TPO committee meetings.
- 4.2.5 Standing Committee Sub-Committees:** An TPO standing committee or the MPO may establish such sub-committees to a standing committee as deemed necessary to investigate and report on specific subject areas within the scope of the standing committee. Such sub-committees shall be of limited duration and shall dissolve at such time as designated at the time of establishment or upon completion of the task(s) specified at the time of establishment. These TPO By-laws shall be used for the conduct of such sub-committees meetings in the same manner as the TPO committees.
- 4.2.6 TPO Technical Advisory Committee (TAC):** Established pursuant to Section 339.175, Florida Statutes, the TAC shall be responsible for considering safe access to schools in the review of transportation project priorities, long-range transportation plans and transportation improvement programs and shall advise the TPO on such matters. In addition, the TAC shall be responsible for assisting in the development of transportation planning work programs; coordinating transportation planning and programming; review of all transportation studies, reports, plans and/or programs, and making

recommendations to the TPO that are pertinent to the subject documents based upon the technical sufficiency, accuracy, and completeness of and the needs as determined by the studies, plans and/or programs. The TAC shall coordinate its actions with the School Board of Hillsborough County and other local programs and organizations within Hillsborough County that participate in school safety activities and shall also coordinate its actions with the appropriate representatives of the Florida Department of Transportation.

**TAC Membership:** The TAC shall be composed of technically qualified representatives for the purpose of planning, programming and engineering of the transportation system within the Hillsborough County Transportation Planning Organization area boundary.

The membership shall be composed of: three (3) members from Hillsborough County, two (2) members from City of Tampa, two (2) members from the Hillsborough County City-County Planning Commission, one (1) member from the Tampa Hillsborough Expressway Authority, one (1) member from the Hillsborough Area Regional Transit Authority, one (1) member from Environmental Protection Commission, one (1) member from the Tampa Port Authority, one (1) member from City of Temple Terrace, one (1) member from the Tampa Bay Regional Planning Council, one (1) member from the Florida Department of Environmental Protection, one (1) member from City of Plant City, one (1) member from the Hillsborough County Aviation Authority, one (1) member from the Tampa Bay Area Regional Transportation Authority, one (1) member from the Tampa Historic Streetcar, Inc., one (1) member from the Department of Health-Hillsborough and one (1) member from the Florida Trucking Association.

**Terms of Membership:** Members shall serve terms of indefinite length at the pleasure of their respective nominating organizations and the TPO.

**4.2.7 TPO Citizens Advisory Committee (CAC):** The CAC shall be responsible for providing information and overall community values and needs into the transportation planning program of the TPO; evaluating and proposing solutions from a citizen's perspective concerning alternative transportation proposals and critical issues; providing knowledge gained through the CAC into local citizen group discussions and meetings; and establishing comprehension and promoting credibility for the TPO Program.

**CAC Membership:** The CAC shall be composed of appointed citizens (transportation agency staff are not eligible) who together shall represent a broad spectrum of social and economic backgrounds and who have an interest in the development of an efficient, safe and cost-effective transportation system. Racial and ethnic minorities, women,

persons below median income, youth, the elderly, and persons with disabilities, and persons from different geographic areas across the county must be adequately represented on the CAC to the maximum extent feasible.

All members must be residents of Hillsborough County. Membership will be as follows: One committee member nominated by each voting member serving on the TPO Board, and twenty (20) at-large members selected to improve proportionate representation of countywide geographical and demographic characteristics. Annually, a review of current members will be conducted to establish recruitment goals for any vacant seats for the coming year, and establish the basis for recommending candidates to the TPO board. The annual review will consider: (1) Geographic representation, assessed with respect to randomly-generated districts of approximately equal populace;(2) Demographic characteristics, including income, gender, race, ethnicity, disability status, and age, assessed with respect to their proportions in the general population. All committee members will be approved by a vote of the TPO Board.

Terms of appointment for at-large members and unelected members of the TPO Board shall be for a period of up to three (3) two-year terms. Term limits for appointees of elected members of the TPO Board shall be consistent with the term of that appointing board member, or up to six years, whichever is first. Terms are subject to Section 4.2.2 of these bylaws, and the terms of appointment notwithstanding, CAC members shall serve at the pleasure of the TPO.

**4.2.8 TPO Policy Committee:** The TPO Policy Committee shall be responsible for the review and in-depth discussion of items and issues proposed to come before the TPO and for development of recommendations to the TPO, as appropriate, regarding such items and issues in order to facilitate the accomplishment of the TPO's responsibilities to manage a continuing, cooperative and comprehensive transportation planning process and the development of transportation plans and programs.

**Membership:** The Policy Committee shall be composed of at least five (5) members of the TPO who shall serve on a voluntary basis. Volunteers for membership will be solicited at the TPO meeting at which the Chair is elected and at any TPO meeting thereafter if the total membership of the Policy Committee falls below five (5). Those TPO members requesting to be made Policy Committee members in response to such solicitation or upon the initiative of an individual TPO member shall be so appointed by action of the TPO and shall serve terms that last until the next TPO meeting at which the Chair is elected.



**4.2.9 Transportation Disadvantaged Coordinating Board (TDCB):** The primary purpose of the TDCB is to assist the TPO in identifying local service needs and providing information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the transportation disadvantaged pursuant to Section 427.0157, Florida Statutes.

The following agencies or groups shall be represented on the TDCB as voting members:

- an elected official serving on the Hillsborough County TPO who has been appointed by the TPO to serve as TDCB Chairperson;
- a local representative of the Florida Department of Transportation;
- a local representative of the Florida Department of Children & Families;
- a local representative of the Public Education Community, which could include, but is not limited to, a representative of Hillsborough County Public Schools, School Board Transportation Office or Head Start Program;
- a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education;
- a person recommended by the local Veterans Service Office representing the veterans in the county;
- a person who is recognized by the Florida Association for Community Action (President) as representing the economically disadvantaged in the county;
- a person over sixty years of age representing the elderly citizens in the county;
- a person with a disability representing the disabled citizens in the county;
- two citizen advocates in the county, one of whom must be a user of the transportation services of the coordinated transportation disadvantaged system as their primary means of transportation;
- a local representative for children at risk;
- the chairperson or designee of the local mass transit system's board except when they are also the CTC;
- a local representative of the Florida Department of Elder Affairs;
- a local representative of the local for-profit transportation industry;
- a local representative of the Florida Agency for Health Care Administration;
- a local representative of the Regional Workforce Development Board;
- a representative of the local medical community, which may include, but is not limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community based services, and;

- A local representative of the Agency for Persons with Disabilities

TDCB Terms of Appointment. Except for the TDCB Chairperson, the members of the TDCB shall be appointed for three (3) year terms which shall be staggered equally among the membership. The TDCB Chairperson shall serve until elected term of office has expired or is otherwise replaced by the TPO.

TDCB Duties. The TDCB shall perform the following duties which include those specified in Chapter 41-2, Florida Administrative Code and Section 427.0157, Florida Statutes.

- a. Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Commission for the Transportation Disadvantaged and the TPO Chairperson;
- b. Review and approve the CTC's memorandum of agreement and the transportation disadvantaged service plan;
- c. On a continuing basis, evaluate services provided under the transportation disadvantaged service plan. Not less than annually provide the TPO with an evaluation of the CTC's performance relative to the standards adopted by the Commission for the Transportation Disadvantaged and the TPO. Recommendations relative to performance and the renewal of the CTC's memorandum of agreement with the Commission for the Transportation Disadvantaged shall be included in the report;
- d. In cooperation with the CTC, review and provide recommendations to the Commission for the Transportation Disadvantaged and the TPO on all applications for local, state, or federal funds relating to transportation of the transportation disadvantaged in the county to ensure that any expenditures within the county are provided in the most cost effective and efficient manner;
- e. Review coordination strategies for service provision to the transportation disadvantaged in the county to seek innovative ways to improve cost effectiveness, efficiency, safety, working hours, and types of service in an effort to increase ridership to a broader population. Such strategies should also encourage multi-county and regional transportation service agreements between area CTCs and consolidation of adjacent counties when it is appropriate and cost effective to do so;
- f. Appoint a Grievance Subcommittee to process, investigate, resolve complaints, and make recommendations to the TDCB for improvement of service from agencies, users, or potential users, of the systems in the county. This Subcommittee shall meet as often as necessary to resolve complaints in a timely manner;

- g. In coordination with the CTC, jointly develop applications for funds that may become available;
- h. Prepare quarterly reports outlining the accomplishments and activities or other areas of interest to the Commission for the Transportation Disadvantaged and the TPO;
- i. Consolidate the annual budget of local and federal government transportation disadvantaged funds estimates and forward them to the Commission for the Transportation Disadvantaged. A copy of the consolidated report shall also be used by the TDCB for planning purposes;
- j. Develop and maintain a vehicle inventory and utilization plan of those vehicles purchased with transportation disadvantaged funds for inclusion in the transportation disadvantaged service plan for the Commission for the Transportation Disadvantaged;
- k. Assist the TPO in preparing a Transportation Disadvantaged Element in their Transportation Improvement Program (TIP);
- l. Assist the CTC in establishing eligibility guidelines and priorities with regard to the recipients of nonsponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Fund moneys;
- m. Work cooperatively with regional workforce boards established in Chapter 445, Florida Statutes, to provide assistance in the development of innovative transportation services for participants in the welfare transition program.

**4.2.10 TPO Intelligent Transportation Systems (ITS) Committee:** The ITS Committee is responsible for assisting in the development of Intelligent Transportation System (ITS) planning work programs, as well as reviewing ITS related studies, reports, plans, projects (including consistency with regional architecture and other standards and/or programs) and making recommendations to the TPO and/or other agencies. ITS Committee recommendations to the TPO shall be based upon the technical sufficiency, accuracy, and completeness of studies, plans and/or programs. The ITS Committee shall coordinate its actions with the appropriate representatives of the Florida Department of Transportation.

**ITS Committee Membership:** The ITS Committee shall be composed of members technically qualified in the planning, programming, engineering and/or implementation of intelligent transportation systems or projects within the Hillsborough County Metropolitan Planning Organization area boundary or in the case of the member nominated by the Environmental Protection Committee, technically qualified in the area of air quality impacts of transportation. The membership shall be composed of: one (1) member each from Hillsborough County, the City of Tampa, the Environmental Protection Commission, Tampa-Hillsborough Expressway Authority, Hillsborough Area Regional Transit

Authority, the USF Center for Urban Transportation Research, the City of Plant City and the City of Temple Terrace as well as a non-voting advisor from the FDOT. Members and Alternate Members shall serve terms of indefinite length at the pleasure of their respective governmental bodies or agencies and the TPO.

- 4.2.11 TPO Bicycle/Pedestrian Advisory Committee (BPAC):** The BPAC shall be responsible for making recommendations to the TPO, Hillsborough County, City of Tampa, City of Plant City, City of Temple Terrace, the Hillsborough County Environmental Protection Commission, the Florida Department of Transportation, the Southwest Florida Water Management District, and others, on matters concerning the planning, implementation and maintenance of a comprehensive bikeway and pedestrian system. In addition, the BPAC shall be responsible for studying and making recommendations concerning the safety, security, and regulations pertaining to bicyclists and pedestrians. The BPAC shall coordinate its actions with the appropriate representatives of the Florida Department of Transportation.

**BPAC Membership:** The BPAC shall be composed of up to twenty-five members. One member shall represent each of the following entities, except as noted: City of Tampa (three seats), City of Temple Terrace, City of Plant City, Hillsborough County (three seats), University of South Florida USF, the Environmental Protection Commission of Hillsborough County, the Hillsborough County City-County Planning Commission, HART, and the Florida Health Department. The remaining members shall be citizen representatives.

All members of this Committee shall serve for a two-year term, ending on June 30<sup>th</sup> of its respective year. Without restriction, each member can be appointed to serve an unlimited number of two-year terms.

- 4.2.12 TPO Livable Roadways Committee (LRC):** The LRC shall be responsible for integrating Livable Roadways principles into the design and use of public rights-of-way and the major road network throughout Hillsborough County. The LRC seeks to accomplish this responsibility by: making recommendations to create a transportation system that balances design and aesthetics with issues of roadway safety and function; ensuring that public policy and decisions result in a transportation system that supports all modes of transportation, with a special emphasis on pedestrian and bicycle infrastructure and transit infrastructure and service; providing information and assistance to the TPO, local governments and transportation agencies relating to the mission of the Committee; and enhancing coordination among TPO member agencies and public participation in the transportation planning

process. The LRC shall coordinate its actions with the appropriate representatives of the Florida Department of Transportation.

LRC Membership: The LRC shall be composed of representatives of local government departments, transportation agencies and other organizations. They may be elected officials, appointed officials, organization members, designated representatives or staff, but may not be staff to the TPO. Members will represent the following: City of Plant City; City of Tampa Parks and Recreation Department, Public Works, Transportation Division, or Urban Development Department (up to two members); City of Temple Terrace; Hillsborough County Planning and Infrastructure (up to two members); Hillsborough Area Regional Transit; Hillsborough County TPO Board Member (appointed by the TPO to serve as chair of the committee); Hillsborough County City-County Planning Commission; Tampa Hillsborough Expressway Authority and five members from professional organizations whose mission is consistent with the principles of Livable Roadways (such as American Planning Association; American Society of Landscape Architects; Urban Land Institute; Institute of Transportation Engineers; Congress for New Urbanism and American Institute of Architects); University of South Florida; New North Transportation Alliance; Tampa Downtown Partnership; Westshore Alliance; Person with disabilities; Neighborhood representative; Transit user representative; Citizen advocate for livable communities and/or multimodal transportation; and School District and/or School Parent representative.

## **5 MEETINGS:**

### **5.1 SCHEDULE OF MPO MEETINGS:**

- 5.1.1 Regular Meetings:** Regular meetings shall take place on the first Tuesday of each month, unless otherwise decided by the TPO and shall be held in the Chamber of the Hillsborough County Board of County Commissioners or at another suitable location designated by the Chair.
- 5.1.2 Special Meetings and Workshops:** Special meetings and workshops shall be held at the call of the Chair or majority of officers. Special meetings and workshops shall convene at a time designated by the Chair and shall be held in the Chambers of the Hillsborough County Board of County Commissioners or at another suitable location designated by the Chair.
- 5.1.3 Public Hearings:** Public hearings of the TPO shall be held at a time designated by the Chair. A public hearing can be continued until a date and time certain, with due allowance of time for public notice of the continuation of the public hearing. Public hearings shall be held in the Chambers of the Hillsborough County Board of County Commissioners or at another suitable location designated by the Chair.

- 5.2 SCHEDULE OF STANDING COMMITTEE MEETINGS:** Each standing committee shall meet monthly, with the exception of the Intelligent Transportation Systems Committee and the Transportation Disadvantaged Coordinating Board which shall meet every two months, at a regular date and time designated by the Chair.
- 5.3 SCHEDULE OF AD HOC COMMITTEE MEETINGS:** Each ad hoc committee shall meet at the call of the committee chair. Ad hoc committee meetings shall not be scheduled during the times reserved for TPO meetings. Ad hoc committee meetings shall be held at a suitable location designated by the committee chair.
- 5.4 NOTICE OF MPO AND COMMITTEE MEETINGS:** The Executive Director of the TPO shall be responsible for providing written public notice of all TPO meetings, public hearings and committee meetings. Except in case of emergencies, written notice of any meeting shall be given at least five (5) days prior to the meeting. In case of emergency, notice of such meeting shall be given to each member as far in advance of the meeting as possible and by the most direct means of communications. In addition, notice of such emergency meeting shall be given to the media, utilizing the most practicable method. Written notice of any meeting shall state the date, time and place of the meeting, a brief description of the agenda for the meeting, and shall be provided in accordance with the requirements of Florida law and the TPO's Public Participation Plan.
- 5.5 AGENDA OF MPO AND COMMITTEE MEETINGS:** The agenda for all TPO regular and special meetings, workshops and public hearings shall be established by the Chair with the assistance of the Executive Director. Members or the Executive Director may request that an item be placed on the agenda by communicating such request to the Executive Director at least ten (10) days prior to the meeting date. The Chair shall consider with the Executive Director on a month to month basis whether there shall be a consent agenda.

The agenda for each committee meeting shall be established by the committee chair and shall be prepared by the Executive Director or designated TPO support staff. Members of a committee or the Executive Director may request that an item be placed on a committee agenda by communicating such request to the TPO support staff assigned to the committee, or the Executive Director at least ten (10) days prior to the committee meeting date.

The agenda shall list the items in the order they are to be considered. For good cause stated in the record, items on the agenda may be considered out of order with the approval of the TPO Chair or the committee chair.

The agenda for any TPO or committee meeting shall be delivered to each member at least five (5) days prior to the meeting date and shall be mailed or delivered to interested persons at that time, except in case of an

emergency meeting, where the agenda will be provided to members, and interested parties as far in advance of such meetings as practicable.

**5.6 RULES OF ORDER:** Except where they are inconsistent with the *By-laws*, *Roberts Rule of Order* shall be used for the conduct of all TPO and committee meetings.

**5.7 QUORUM:** A simple majority of the total non-vacant membership of the TPO or TPO committee shall constitute a quorum for the transaction of business at all regular and special meetings and public hearings, except seven (7) members shall constitute a quorum for the CAC, and nine (9) members shall constitute a quorum for the LRC and BPAC. Public hearings may be conducted with less than a quorum, but no action, other than as noted at the end of this section, shall be taken unless a quorum is present. When a quorum is present, a majority of those present may take action on matters properly presented at the meeting. Workshops may be conducted with less than a quorum, but no official action may be taken. A majority of the members present, whether or not a quorum exists, may adjourn any meeting or continue any public hearing to another time.

**5.8 CONDUCT OF MEETINGS:**

**5.8.1** Chair Participation: The presiding TPO Chair, or committee chair, shall not be deprived of any rights and privileges by reason of being presiding Chair, but may move or second a motion only after the gavel has been passed to the Vice-Chair or another member.

**5.8.2** Form of Address: Each member shall address only the presiding Chair for recognition; shall confine his/her remarks to the question under debate; and shall avoid personalities or indecorous language or behavior.

**5.8.3** Public Participation: Any member of the public may address the TPO or TPO committee at a regular or special meeting, public hearing, or public participation type workshop, after signing in with the TPO Staff for a specific item. When recognized by the Chair, a member of the public shall state their name, address, the person on whose behalf they are appearing and the subject of their testimony. Each member of the public shall limit his or her presentation to three (3) minutes unless otherwise authorized by the Chair.

**5.8.4** Limitation of Testimony: The Chair may rule testimony out of order if it is redundant, irrelevant, indecorous or untimely.

**5.8.5** Motions: The Chair shall restate motions before a vote is taken and shall state the maker of the motion and the name of the supporter.

**5.8.6** Voting: Voting shall be done by voice, as a group, but a member shall have his/her vote recorded in the minutes of the meeting if so desired. A roll call vote shall be taken if any member so requests.

Any member may give a brief explanation of his/her vote. A tie vote shall result in failure of a motion.

**5.8.7** Reconsideration: A motion to reconsider an item on which vote has been taken may be made only by a member who voted with the prevailing side. The motion to reconsider must be made on the day the vote to be reconsidered was taken, or at the next succeeding meeting of the same type of meeting at which the vote to be reconsidered was taken (i.e., at the next succeeding regular meeting if the vote to be reconsidered was taken at a regular meeting). To be in order, the motion to reconsider must be made under the consideration of old business. Adoption of a motion to reconsider requires the approval of at least a simple majority of the votes cast. If a motion to reconsider is adopted, the members shall consider the need for additional notice to interested persons before a vote subject to the motion for reconsideration was taken at a special meeting or a public hearing for which no subsequently scheduled meeting will provide an opportunity for reconsideration of the item, then the motion to reconsider may be made at the next regular meeting in the manner provided.

**5.9 ORDER OF BUSINESS AT MEETINGS:** The order of business shall be determined by the Chair; however, the following is provided as a guide:

**5.9.1** Regular TPO Meetings:

- (a) Call to Order and Pledge of Allegiance
- (b) Approval of minutes of prior meetings, workshops and public hearings.
- (c) Public input on Agenda Items, TPO Committee Reports
- (d) Presentation of the Chair's Report
- (e) Presentation of the Executive Director's Report
- (f) Consideration of Action Items
- (g) Consideration of Status Reports
- (h) Public input regarding general concerns
- (i) Consideration of items under old business
- (j) Consideration of items under new business
- (k) Adjournment

**5.9.2** Special Meetings or Workshops

- (a) Call to Order
- (b) Consideration of individual agenda items
- (c) Adjournment

**5.9.3** Public Hearings

- (a) Call to Order
- (b) Consideration of individual agenda items
  - 1. Presentation by staff
  - 2. Public comment



- 3. Board deliberation
- (c) Adjournment

**5.9.4** Order of Consideration of Action Items: The order of consideration of any individual agenda item shall be as follows unless otherwise authorized by the Chair:

- (a) Chair introduces the agenda item.
- (b) Staff presents the agenda item.
- (c) Other invited speaker(s) make presentations.
- (d) TPO or committee members ask questions.
- (e) Motion is made, seconded and debated.
- (f) Vote is taken.

The Chair may expand all time limitations established by this section.

**5.9 OPEN MEETINGS:** All TPO regular and special meetings, workshops and public hearings, TPO committee meetings, and all meetings of the committees are open to the public as provided by Florida's Government-in-the-Sunshine Law, Section 286.011, Florida Statutes.

**6.0 ATTENDANCE:** Members are expected to attend all regular and special meetings, public hearings and workshops of the TPO and its committees.

**6.1 EXCUSAL FROM MEETINGS:** Each member who knows that his/her attendance at a regular or special meeting, public hearing or workshop will not be possible, shall notify the Executive Director, or committee support staff, of the anticipated absence and the reason thereof. The Executive Director, or committee support staff, shall communicate this information to the Chair who may excuse the absent member for good cause.

**7.0 CODE OF ETHICS:**

**7.1 COMPLIANCE WITH LAWS:** Members shall comply with the applicable provisions of the Code of Ethics for Public Officers and Employees, Part III, Chapter 112, Florida Statutes.

**7.2 REQUESTS FOR INFORMATION:** Members may request information readily available to the general public directly from the appropriate staff person. Requests for information not readily available to the general public, or information which would involve the expenditure of staff time in preparation or compilation, shall be made to the Executive Director, who may consult with the Chair for guidance.

**7.3 LOBBYING ACTIVITIES:** Members shall use their discretion in conducting private discussions with interested persons regarding TPO business, as long as all interested persons are treated equally. Any written material received by a member in connection with a private discussion with an interested person shall be given to the Executive Director for distribution to other members and as appropriate, to staff.

**7.4 GOVERNMENT IN THE SUNSHINE:** Members shall refrain from participating in any private communications regarding TPO business involving two or more members. For purposes of this section, a private discussion is one that is not conducted in accordance with the requirements of Florida's Government-in-the-Sunshine Law, Section 286.011, Florida Statutes.

Any written material received by a member in connection with TPO Business shall be given to the Executive Director or the member's committee support staff for distribution to other members and as appropriate, to staff.

**7.5 STATEMENTS BY MEMBERS:** Members will from time to time be asked to give their opinions regarding matters which have been or will be considered by the TPO or one of its committees. No member shall be prohibited from stating his/her individual opinion on any matter; however, in doing so, each member shall take care to make clear that the opinion expressed is his/her own, and does not constitute the official position of the TPO or one of its committees.

**7.6 CODE OF CONDUCT:** Recognizing that persons holding a position of public trust are under constant observation, and that maintaining integrity and dignity are essential for high levels of public confidence in institutions of government, members are expected to adhere to the following:

- a. Prepare for and regularly attend all meetings of the member's group;
- b. Extend courtesy and consideration toward colleagues, citizens, and staff, during all discussions and deliberations;
- c. Avoid appearance of impropriety;
- d. Allow citizens, colleagues, and staff sufficient opportunity to present their views, within the prescribed rules of conduct of meetings;
- e. Refrain from abusive comments or intimidating language directed at colleagues, citizens, or staff, including gestures, body language or distracting activity that conveys a message of disrespect and/or lack of interest;
- f. Not engage in harassing behavior or unwelcome conduct of a sexual nature toward colleagues, citizens, or staff;
- g. Discharge their duties without prejudice toward any person or group;
- h. Not lend their influence towards the advancement of personal financial interests or the financial interests of family, friends, or business associates.

**8.0 ADMINISTRATION:** The administration of TPO activities shall be accomplished through official actions of the TPO in accordance with the following guidelines:

**8.1 POLICIES:** The TPO shall adopt, by a vote of a majority of the total membership, *Policies* to guide the administration of the TPO. The *Policies* shall be published in conjunction with the *By-laws*. The *Policies* may be

amended from time to time by a vote of a majority of the total voting membership of the TPO.

**8.2 STATUTES:** The TPO shall abide by legislation authorizing and specifying its duties and functions and all other requirements of Florida law.

**8.3 STAFF:** The staff of the TPO shall consist of the Executive Director and such additional employees as provided by the Hillsborough County City-County Planning Commission. The staff shall be directed by the Executive Director of the TPO.

**9.0 RULES OF CONSTRUCTION:** The following rules apply to the text of this document.

**9.1** The particular controls the general.

**9.2** The word “shall” is mandatory and not discretionary. The word “may” is permissive.

**9.3** Words used in the present tense include the future; words used in the singular number shall include the plural and the plural the singular unless the context indicates the contrary.

**9.4** Words not defined shall have the meaning commonly ascribed to them.

**10.0 AMENDMENT:** The *By-laws* may be amended by two-thirds majority vote of the total voting membership of the TPO. Any amendment shall be proposed at a regular meeting and voted upon the next regular meeting.



# Hillsborough TPO Transportation Planning Organization

## Board & Committee Agenda Item

### Agenda Item

TDCB Grievance Procedures and Subcommittee

### Presenter

Wally Gallart, TPO Staff

### Summary

The Transportation Disadvantaged Coordinating Board (TDCB) is required to review and approve its Grievance Procedures annually. The Hillsborough County Transportation Disadvantaged Grievance Procedures and a Grievances subcommittee of the TDCB ensure quality control of the Transportation Disadvantaged (TD) system and provides users, funding agencies, and transportation providers with an impartial body to hear complaints and make recommendations on disputes concerning services rendered.

The TDCB's Grievance Procedures are also found in Section 4.3 of the Transportation Disadvantaged Service Plan. The procedures include establishing a subcommittee, and its membership, powers, and duties.

Per the Grievance Procedures, members of the Grievance Subcommittee shall be appointed by the Chair of the Hillsborough County TDCB and shall be composed of five voting members of the TDCB as follows:

- a. One user of transportation services,
- b. One representative of a recognized disabled group, and
- c. Three representatives of the LCB at-large.

Three positions on the Grievance Subcommittee are vacant, due to TDCB membership changes. Both Craig Forsell and John Vargas currently serve on the Grievance subcommittee; however, Mr. Forsell's term is set to expire in June 2024. Mr. Forsell holds an at-large position. The three currently vacant positions to be filled include two representatives of the LCB at-large and a user of transportation services.

### Recommended Action

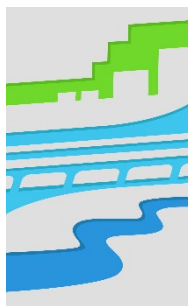
Approve the Grievance Procedures and (re)-appoint and appoint new members to the Grievance Subcommittee.

### Prepared By

Wally Gallart, TPO Staff

### Attachments

Grievance Procedures 2024



Plan Hillsborough  
[planhillsborough.org](http://planhillsborough.org)  
[planner@plancom.org](mailto:planner@plancom.org)  
813 - 272 - 5940  
601 E Kennedy Blvd  
18<sup>th</sup> floor  
Tampa, FL, 33602

# GRIEVANCE PROCEDURES 2024

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HILLSBOROUGH COUNTY TRANSPORTATION DISADVANTAGED  
COORDINATING BOARD

601 E. KENNEDY BLVD.  
18<sup>TH</sup> FLOOR  
TAMPA, FLORIDA 33602

APPROVED: JUNE 9, 2023

# ***Hillsborough County Transportation Disadvantaged Board (TDCB) Grievance Subcommittee Policy and Procedures***

## ***Grievance Subcommittee Policy and Procedures***

The TDCB created a Hillsborough County Transportation Disadvantaged Grievance Subcommittee. This subcommittee develops rules and procedures to ensure quality control of the TD Coordinated System and to provide participating users, funding agencies, and transportation providers with an impartial body to hear complaints and make recommendations on disputes concerning services rendered.

### ***Section 1: Creation of Board***

1.01 There is hereby created and established a Hillsborough County Transportation Disadvantaged Grievance Subcommittee, hereinafter referred to as Grievance Subcommittee, a subcommittee of the TDCB, as specified pursuant to Chapter 427, F.S., and Rule 41-2, Rules of the State of Florida and Operations Plan 2c of the Memorandum of Agreement (MOA) between Hillsborough County and the CTD.

### ***Section 2: Definitions***

2.01 As used in these Rules and Procedures, the following words and terms shall have the meanings assigned herein:

- a) CTC: Board of County Commissioners (BOCC) of Hillsborough County of the State of Florida.
- b) TDCB: Entity appointed by the Hillsborough County Transportation Planning Organization (TPO) that provides assistance to the CTC relative to the coordination of transportation service.
- c) Funding Agency: Those agencies which have a funding contract with the CTC for transportation services for the TD.
- d) TPO: The Hillsborough County TPO, an organization responsible for carrying out transportation planning and staffing the TDCB.
- e) Program Manager: The individual responsible for the operation of the transportation program for the transportation provider.
- f) Transportation Provider: The entity providing transportation services for the TD whether it be the County or private non-profit or private for-profit providers.
- g) TD (User): Those persons who because of physical or mental disability, income status or age, or who for other reasons are unable to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, and other life sustaining activities.

- h) CTD: Entity responsible for fostering the coordination of transportation services statewide provided to the TD.

### ***Section 3: Objective***

3.01 The objective of the Grievance Subcommittee shall be to develop rules and procedures to ensure quality control and to provide participating users, funding agencies, and transportation providers with an impartial body to hear complaints and make recommendations on disputes concerning services rendered.

### ***Section 4: Membership***

4.01 Members of the Grievance Subcommittee shall be appointed by the Chairman of the TDCB and shall be composed of five voting members of the TDCB as follows:

- a) One user of transportation services,
- b) One representative of a recognized disabled group, and
- c) Three representatives of the TDCB at-large.

4.02 The designated representative of the CTC, charged with responsibility of overseeing the TD program, shall be an advisory member of the Grievance Subcommittee. The Hillsborough County TPO shall staff the Grievance Subcommittee.

### ***Section 5: Terms of Members***

5.01 The members of the Grievance Subcommittee shall serve a 2-year term.

5.02 A member of the Grievance Subcommittee may be removed for cause by the Chairman of the TDCB. Vacancies in the membership of the subcommittee shall be filled in the same manner as the original appointments. An appointment to fill a vacancy shall only be for the remainder of the unexpired term being filled.

5.03 The Grievance Subcommittee shall elect a chairperson and a vice chairperson at the first scheduled meeting of each year who shall serve for one year.

5.04 A quorum (three voting members) shall be present for any official action. In the event of a tie vote, the chairperson shall then have the deciding vote. Meetings shall be held at such times as the Grievance Subcommittee may determine.

5.05 No voting member will have a vote on an issue that is deemed a conflict of interest.

### ***Section 6: Grievance Procedures***

6.01 Grievance procedures will be those as specified by the Grievance Subcommittee as set forth below.

6.02 Complaints that emanate from continued tardiness; driver behavior; passenger discomfort; irregularities in the system of delivery; or decisions made to deny, reduce, or terminate services constitute grievances for users or funding agencies. Complaints about charges or billing constitute grievances by a funding agency or transportation provider. Other complaints can be heard at the discretion of the Grievance Subcommittee.

6.03 Clients or funding agencies shall contact the CTC Program Manager verbally, or in writing, in an attempt to resolve the complaint following the procedures of his/her agency.

6.04 If this effort is not successful, the grievant may present their grievance to the Grievance Subcommittee by securing a grievance form (Figure 4-1) from the program managers of the transportation providers in care of the Hillsborough County TPO. The client will also be advised about the CTD Ombudsman Program.

6.05 Upon receipt of the grievance form, the TDCB chairperson shall, within 15 working days, contact Grievance Subcommittee members and the CTC Program Manager to set a grievance hearing date and location.

The grievance may also be sent to:

CTC Ombudsman Program  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0700  
1-800-983-2435  
1-800-648-6084 (TTY)  
[www.dot.state.fl.us/ctd](http://www.dot.state.fl.us/ctd)

6.06 The grievant and all parties involved shall be notified at least seven working days prior to the hearing date by certified mail; return receipt requested.

### ***Section 7: Powers and Duties of the Grievance Subcommittee***

7.01 The Grievance Subcommittee shall have the power to hold hearings, conduct investigations, and take testimony in all matters relating to complaints or grievances brought before the subcommittee by a user, funding agency, or transportation provider.

7.02 Each party, at their own expense, shall have the right to be represented by counsel, to call and examine witnesses, to introduce exhibits, and to examine opposing witnesses on any relevant matter. Information presented at the grievance hearing that is irrelevant, immaterial, or unduly repetitious will be excluded from consideration. All other information of a type commonly relied upon by reasonable prudent persons in the conduct of their affairs will be admissible. The Grievance Subcommittee will determine whether the information presented is relevant to the hearing and that decision is final.

7.03 The Grievance Subcommittee shall review the material presented and make recommendations to all parties involved and the TDCB within 15 working days. The said notice shall be sent to all parties by certified mail; return receipt requested.

7.04 The CTC shall, within 15 working days from the receipt of the recommendations, address in writing the Grievance Subcommittee's recommendations, and send them to the TDCB staff.



7.05 The Grievance Subcommittee will report the CTC's response to the full TDCB at their next scheduled meeting.

7.06 All meetings and hearings shall be open to the public.

7.07 Minutes shall be kept at each hearing and filed with the TDCB staff, in care of the Hillsborough County TPO, and shall be public record.

7.08 If the grievance cannot be resolved pursuant to the procedures set forth, the grievant may notify the local TDCB, who shall recommend solution(s).

7.09 If the local TDCB cannot resolve the grievance, the grievant may appeal it to the Hillsborough County TPO, who shall recommend solution(s).

7.10 Any appeals to the recommendations of the Grievance Subcommittee, the TDCB, or the Hillsborough County TPO must be filed with their staff within 60 days of the latest hearing decision. The appeal will be filed to Hillsborough County TPO/TDCB staff by certified mail; return receipt requested.

7.11 Upon receipt of an appeal, Hillsborough County TPO/TDCB staff shall, within 15 working days, request an appeal hearing date from the appropriate party and notify relevant individuals.

7.12 Any person or entity aggrieved by the decision of the TDCB or the Hillsborough County TPO may appeal in any manner provided by law.

7.13 At any time during the process, the grievant may present the grievance to the CTD through its Ombudsman Program.

### ***Section 8: Notification Procedures***

8.01 The CTC and transportation subcontractors (including coordination contractors) must make a written copy of their grievance procedures and rider policies available to anyone upon request.

8.02 The CTC and transportation subcontractors (including coordination contractors) must post the contact person and telephone number for access to information regarding reporting service complaints or filing a formal grievance in each of their vehicles in plain view of the riders.

**HILLSBOROUGH COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
GRIEVANCE FORM**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Description of incident and steps taken to resolve complain:

(The description must at a minimum include the nature of the alleged complaint, the transportation provider involved and the date(s), time(s), and place(s) where the incident(s) occurred. Please use additional sheets if needed.)

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Description of relief desired:

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Signature: \_\_\_\_\_

**OFFICIAL USE ONLY**

Date Chairperson Received Report: \_\_\_\_\_

Date Presented to Grievance Board: \_\_\_\_\_

Recommendation:

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Date Parties Notified of Results:

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Return form to:

**Transportation Disadvantaged Coordinating Board  
P.O. Box 1110  
Tampa, FL 33601-1110  
(813) 272-6255 (fax)  
Attn: TD Planner**



# Hillsborough TPO Transportation Planning Organization

## Board & Committee Agenda Item

### Agenda Item

Life Concepts, Inc. d/b/a Quest, Inc. Coordination Contract

### Presenter

Karen Smith, Sunshine Line

### Summary

Life Concepts, Inc. d/b/a Quest, Inc. currently has a Coordination Contract with Hillsborough County that has expired. This new contract will replace the expired contract. This agency is a recipient of 5310 funding through the Florida Department of Transportation (FDOT); FDOT requires all recipients to have a Coordination Contract with the local CTC.

Life Concepts, Inc. d/b/a Quest, Inc. provides transportation services to residential clients with disabilities to vocational training, education, recreational, and employment opportunities.

Last year Quest, Inc. provided 7,810 one-way passenger trips for 48 unduplicated clients with 15 vehicles at an average cost of \$72.56 per trip.

The CTC is requesting approval to enter into a new Coordination Contract with Life Concepts, Inc. d/b/a Quest.

### Recommended Action

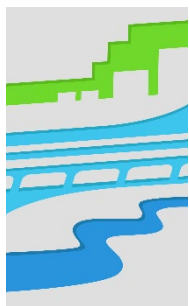
Approve new Coordination Contract with Life Concepts, Inc. d/b/a Quest.

### Prepared By

Wally Gallart

### Attachments

None





# Hillsborough TPO Transportation Planning Organization

## Board & Committee Agenda Item

### Agenda Item

Cove Behavioral Health Inc. Coordination Contract

### Presenter

Karen Smith, Sunshine Line

### Summary

Cove Behavioral Health, Inc. currently has a Coordination Contract with Hillsborough County that is expiring. This new contract will replace the expired contract. This agency is a recipient of 5310 funding through the Florida Department of Transportation (FDOT); FDOT requires all recipients to have a Coordination Contract with the local CTC.

Cove Behavioral Health offers comprehensive transportation services to ensure clients' accessibility and support. This includes transportation to appointments, off-site therapy sessions at a local horse farm, community recovery events, employment opportunities, social services appointments, medical/dental/eye appointments, and daily dosing for Medication-Assisted Treatment (MAT).

Last year Cove Behavioral Health provided 1,344 one-way multiple-passenger (vehicle) trips with 11 vehicles at an average cost of \$79.50 per trip.

The CTC is requesting approval to enter into a new Coordination Contract with Cove Behavioral Health, Inc.

### Recommended Action

Approve new coordination contract with Cove Behavioral Health, Inc.

### Prepared By

Wally Gallart, TPO Staff

### Attachments

None





# Hillsborough TPO Transportation Planning Organization

## **REVISED** Board & Committee Agenda Item

### **Agenda Item**

Community Transportation Coordinator (CTC) Service Rates for FY 24/25

### **Presenter**

Karen Smith, Sunshine Line

### **Summary**

Each year, the Community Transportation Coordinator (CTC) is required to submit a completed Rate Calculation Model worksheet to the Commission for the Transportation Disadvantaged. This rate model determines the trip rates for reimbursement to the CTC from the Trip/Equipment Grant from the Commission for the Transportation Disadvantaged (CTD). Rates are determined by the model using budget and estimate trip and mileage data from the current fiscal year.

Based on the Rate Calculation Model, the reimbursement rates for the 2024/2025 grant year, effective July 1, 2024, are proposed to be:

- Door-to-Door Ambulatory Trip: **\$41.58** per one-way trip
- Wheelchair Trip: **\$71.28** per one-way trip
- Group Trip\* per Passenger: **\$21.20** per one-way trip

\*5 or more passengers transported in one vehicle at the same time and being picked up at multiple origins and traveling to one single destination or being picked up from one single origin and traveling to multiple destinations.

The Transportation Disadvantaged Coordinating Board is required to review and approve the Service Rates annually.

### **Recommended Action**

Review and consider the approval of the CTC Service Rates for FY 24/25

### **Prepared By**

Wally Gallart, TPO Staff

### **Attachments**

2024-2025 Hillsborough Rate Model Worksheet



# Preliminary Information Worksheet

Version 1.4

**CTC Name:** Hillsborough County

**County (Service Area):** Hillsborough County

**Contact Person:** Karen Smith

**Phone #** 813-276-8126

Check Applicable Characteristic:

**ORGANIZATIONAL TYPE:**

- Governmental
- Private Non-Profit
- Private For Profit

**NETWORK TYPE:**

- Fully Brokered
- Partially Brokered
- Sole Source

***Once completed, proceed to the Worksheet entitled "Comprehensive Budget"***

# Comprehensive Budget Worksheet

Version 1.4

CTC: Hillsborough County  
County: Hillsborough County

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

	Prior Year's <b>ACTUALS</b> from Oct 1st of <b>2022</b> to Sept 30th of <b>2023</b>	Current Year's <b>APPROVED</b> Budget, as amended from Oct 1st of <b>2023</b> to Sept 30th of <b>2024</b>	Upcoming Year's <b>PROPOSED</b> Budget from Oct 1st of <b>2024</b> to Sept 30th of <b>2025</b>	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

## REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

### Local Non-Govt

Farebox	\$ -	\$ -	\$ -			
Medicaid Co-Pay Received						
Donations/ Contributions						
In-Kind, Contributed Services						
Other						
<b>Bus Pass Program Revenue</b>						

### Local Government

District School Board						Trips and bus passes increased FY24 with re-growth post-Covid.
Compl. ADA Services						
County Cash	\$ 5,480,657	\$ 6,740,865	\$ 7,087,301	23.0%	5.1%	
County In-Kind, Contributed Services						
City Cash						
City In-kind, Contributed Services						
Other Cash						
Other In-Kind, Contributed Services						
<b>Bus Pass Program Revenue</b>	\$ 16,685	\$ 86,649	\$ 89,762	419.3%	3.6%	

### CTD

Non-Spons. Trip Program	\$ 1,532,337	\$ 1,331,128	\$ 1,442,394	-13.1%	8.4%	Bus passes increased FY24 with re-growth of bus pass program post-Covid.
Non-Spons. Capital Equipment						
Rural Capital Equipment						
Other TD (specify in explanation)						
<b>Bus Pass Program Revenue</b>	\$ 912,583	\$ 1,027,595	\$ 1,055,232	12.6%	2.7%	

### USDOT & FDOT

49 USC 5307						
49 USC 5310						
49 USC 5311 (Operating)						
49 USC 5311(Capital)						
Block Grant						
Service Development						
Commuter Assistance						
Other DOT (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### AHCA

Medicaid						
Other AHCA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DCF

Alcohol, Drug & Mental Health						
Family Safety & Preservation						
Comm. Care Dis./Aging & Adult Serv.						
Other DCF (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOH

Children Medical Services						
County Public Health						
Other DOH (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOE (state)

Carl Perkins						
Div of Blind Services						
Vocational Rehabilitation						
Day Care Programs						
Other DOE (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### AWI

WAGES/Workforce Board						
Other AWI (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOEA

Older Americans Act	\$ 612,110	\$ 395,214	\$ 395,214	-35.4%	0.0%	
Community Care for Elderly						
Other DOEA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DCA

Community Services						
Other DCA (specify in explanation)						
<b>Bus Pass Admin. Revenue</b>						

# Comprehensive Budget Worksheet

Version 1.4

CTC: Hillsborough County  
County: Hillsborough County

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

1	2	3	4	5	6	7
	Prior Year's ACTUALS from Oct 1st of 2022 to Sept 30th of 2023	Current Year's APPROVED Budget, as amended from Oct 1st of 2023 to Sept 30th of 2024	Upcoming Year's PROPOSED Budget from Oct 1st of 2024 to Sept 30th of 2025	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000

### APD

Office of Disability Determination						
Developmental Services						
Other APD (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DJJ

(specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### Other Fed or State

xxx						
xxx						
xxx						
<b>Bus Pass Program Revenue</b>						

### Other Revenues

Interest Earnings						
xxxx						
xxxx						
<b>Bus Pass Program Revenue</b>						

### Balancing Revenue to Prevent Deficit

Actual or Planned Use of Cash Reserve						
---------------------------------------	--	--	--	--	--	--

Balancing Revenue is Short By =		None	None			
<b>Total Revenues =</b>	<b>\$8,554,372</b>	<b>\$9,581,451</b>	<b>\$10,069,903</b>	<b>12.0%</b>	<b>5.1%</b>	

### EXPENDITURES (CTC/Operators ONLY / Do NOT include Coordination Contractors!)

#### Operating Expenditures

Labor	\$ 2,919,352	\$ 3,324,685	\$ 3,678,172	13.9%	10.6%	Labor increases reflect filling large number of driver positions midyear FY24 that have been vacant for past year along with salary & health insurance increases. Increase in Services for FY24 mainly due to support and associated fees during scheduling software transition. Materials increase is projected fuel cost increases for FY25 more vehicles in service with full driver positions. Bus pass expenses increased FY24 with re-growth of bus pass program post-Covid.
Fringe Benefits	\$ 1,796,004	\$ 2,079,992	\$ 2,212,743	15.8%	6.4%	
Services	\$ 576,098	\$ 717,308	\$ 727,010	24.5%	1.4%	
Materials and Supplies	\$ 563,981	\$ 448,593	\$ 671,837	-20.5%	49.8%	
Utilities	\$ 87,836	\$ 78,170	\$ 89,543	-11.0%	14.5%	
Casualty and Liability	\$ 203,810	\$ 275,562	\$ 287,010	35.2%	4.2%	
Taxes	\$ -					
Purchased Transportation:						
Purchased Bus Pass Expenses	\$ 929,268	\$ 1,114,244	\$ 1,144,994	19.9%	2.8%	
School Bus Utilization Expenses						
Contracted Transportation Services	\$ -	\$ -	\$ -			
Other						
Miscellaneous	\$ 41,550	\$ 42,718	\$ 56,275	2.8%	31.7%	
Operating Debt Service - Principal & Interest						
Leases and Rentals						
Contrib. to Capital Equip. Replacement Fund	\$ 1,416,140	\$ 1,436,829	\$ 1,138,470	1.5%	-20.8%	
In-Kind, Contributed Services	\$ -	\$ -	\$ -			
Allocated Indirect	\$ 20,333	\$ 63,350	\$ 63,849	211.6%	0.8%	

#### Capital Expenditures

Equip. Purchases with Grant Funds					
Equip. Purchases with Local Revenue					
Equip. Purchases with Rate Generated Rev.					
Capital Debt Service - Principal & Interest					

<b>Total Expenditures =</b>	<b>\$8,554,372</b>	<b>\$9,581,451</b>	<b>\$10,069,903</b>	<b>12.0%</b>	<b>5.1%</b>
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Once completed, proceed to the Worksheet entitled "Budgeted Rate Base"



**Budgeted Rate Base Worksheet**

Version 1.4

CTC: Hillsborough County

County: Hillsborough County

1. Complete applicable **GREEN** cells in column 3; **YELLOW** and **BLUE** cells are automatically completed in column 3
2. Complete applicable **GOLD** cells in column and 5

	Upcoming Year's <b>BUDGETED</b> Revenues			
	from Oct 1st of <b>2024</b> to Sept 30th of <b>2025</b>		Budgeted Rate Subsidy Revenue Excluded from the Rate Base	What amount of the Subsidy Revenue in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment?
1	2	3	4	5

REVENUES (CTC/Operators ONLY)				
<b>Local Non-Govt</b>				
Farebox	\$ -			
Medicaid Co-Pay Received	\$ -			
Donations/ Contributions	\$ -			
In-Kind, Contributed Services	\$ -			
Other	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Local Government</b>				
District School Board	\$ -			
Compl. ADA Services	\$ -			
County Cash	\$ 7,087,301			
County In-Kind, Contributed Services	\$ -			
City Cash	\$ -			
City In-Kind, Contributed Services	\$ -			
Other Cash	\$ -			
Other In-Kind, Contributed Services	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ 89,762</b>	<b>\$ -</b>	<b>\$ 89,762</b>	<b>\$ -</b>
<b>CTD</b>				
Non-Spons. Trip Program	\$ 1,442,394			
Non-Spons. Capital Equipment	\$ -			
Rural Capital Equipment	\$ -			
Other TD	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ 1,055,232</b>	<b>\$ -</b>	<b>\$ 1,055,232</b>	<b>\$ -</b>
<b>USDOT &amp; FDOT</b>				
49 USC 5307	\$ -			
49 USC 5310	\$ -			
49 USC 5311 (Operating)	\$ -			
49 USC 5311(Capital)	\$ -			
Block Grant	\$ -			
Service Development	\$ -			
Commuter Assistance	\$ -			
Other DOT	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>AHCA</b>				
Medicaid	\$ -			
Other AHCA	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DCF</b>				
Alcoh, Drug & Mental Health	\$ -			
Family Safety & Preservation	\$ -			
Comm. Care Dis./Aging & Adult Serv.	\$ -			
Other DCF	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DOH</b>				
Children Medical Services	\$ -			
County Public Health	\$ -			
Other DOH	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DOE (state)</b>				
Carl Perkins	\$ -			
Div of Blind Services	\$ -			
Vocational Rehabilitation	\$ -			
Day Care Programs	\$ -			
Other DOE	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>AWI</b>				
WAGES/Workforce Board	\$ -			
AWI	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DOEA</b>				
Older Americans Act	\$ 395,214			
Community Care for Elderly	\$ -			
Other DOEA	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DCA</b>				
Community Services	\$ -			
Other DCA	\$ -			
<b>Bus Pass Program Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

YELLOW cells  
are **NEVER** Generated by Applying Authorized Rates

BLUE cells  
Should be funds generated by rates in this spreadsheet

GREEN cells  
**MAY BE** Revenue Generated by Applying  
Authorized Rate per Mile/Trip Charges

Fill in that portion of budgeted revenue in Column 2 that will be **GENERATED** through the application of authorized per mile, per trip, or combination per trip plus per mile rates. Also, include the amount of funds that are Earmarked as local match for Transportation Services and **NOT** Capital Equipment purchases.

If the Farebox Revenues are used as a source of Local Match Dollars, then identify the appropriate amount of Farebox Revenue that represents the portion of Local Match required on any state or federal grants. This does not mean that Farebox is the only source for Local Match.

Please review all Grant Applications and Agreements containing State and/or Federal funds for the proper Match Requirement levels and allowed sources.

GOLD cells

Fill in that portion of Budgeted Rate Subsidy Revenue in Column 4 that will come from Funds Earmarked by the Funding Source for Purchasing Capital Equipment. Also include the portion of Local Funds earmarked as Match related to the Purchase of Capital Equipment if a match amount is required by the Funding Source.

local match req.  
\$ 160,266  
\$ -  
\$ -



# Worksheet for Program-wide Rates

CTC: Hillsborough Coun Version 1.4  
 County: Hillsborough County

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (GREEN cells) below

- Do **NOT** include trips or miles related to Coordination Contractors!
- Do **NOT** include School Board trips or miles UNLESS.....
- INCLUDE** all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!
- Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..
- Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!
- Do **NOT** include fixed route bus program trips or passenger miles!

PROGRAM-WIDE RATES	
Total <u>Projected</u> Passenger Miles =	1,174,742
<b>Rate Per Passenger Mile = \$</b>	<b>4.27</b>
Total <u>Projected</u> Passenger Trips =	122,743
<b>Rate Per Passenger Trip = \$</b>	<b>40.84</b>

Fiscal Year

2024 - 2025

<b>Avg. Passenger Trip Length =</b>	<b>9.6 Miles</b>
-------------------------------------	------------------

Rates If No Revenue Funds Were Identified As Subsidy Funds	
<b>Rate Per Passenger Mile = \$</b>	<b>7.60</b>
<b>Rate Per Passenger Trip = \$</b>	<b>72.71</b>

**Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"**

### Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

### Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

- Deadhead
- Operator training, and
- Vehicle maintenance testing, as well as
- School bus and charter services.

### Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.

## Worksheet for Multiple Service Rates

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

CTC: Hillsborough Cc Version 1.4  
 County: Hillsborough County

### SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	STOPI Do NOT Complete Sections II - V for Stretcher Service	Go to Section II for Group Service

### SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?....

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Skip # 2, 3 & 4 and Go to Section III for Ambulatory Service	Skip # 2, 3 & 4 and Go to Section III for Wheelchair Service	Do Not Complete Section II for Stretcher Service	Skip # 2, 3 & 4 and Go to Section III for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?.....

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?  
 How many of the total projected Passenger Miles relate to the contracted service?  
 How many of the total projected passenger trips relate to the contracted service?

Ambulatory	Wheelchair	Stretcher	Group
Leave Blank	Leave Blank	Do NOT Complete Section II for Stretcher Service	Leave Blank

Effective Rate for Contracted Services:  
 per Passenger Mile =  
 per Passenger Trip =

Ambulatory	Wheelchair	Stretcher	Group
Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	Go to Section III for Group Service

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above) =  
 Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	Leave Blank and Go to Section III for Group Service

## Worksheet for Multiple Service Rates

CTC: Hillsborough Cc Version 1.4  
 County: Hillsborough County

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION III: Escort Service

1. Do you want to charge all escorts a fee?.....  
 Yes  
 No  
 Skip # 2 - 4 and Go to Section IV
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR .....  
 Pass. Trip **Leave Blank**  
 Pass. Mile
3. If you answered Yes to # 1 and completed # 2, for how many of the projected  
 Passenger Trips / Passenger Miles will a passenger be accompanied by an escort?  Leave Blank
4. How much will you charge each escort?.....  Leave Blank

### SECTION IV: Group Service Loading

1. If the message "You Must Complete This Section" appears to the right, what is the projected total  
 number of Group Service Passenger Miles? (otherwise leave blank).....   
 Loading Rate 3.27 to 1.00
- ..... And what is the projected total number of Group Vehicle Revenue Miles?

### SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically  
 \* Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above  
 \* Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

		RATES FOR FY: 2024 - 2025			
		Ambul	Wheel Chair	Stretcher Leave Blank	Group
Projected Passenger Miles (excluding totally contracted services addressed in Section II) =	1,174,742	587,632	223,218	0	363,892
Rate per Passenger Mile =		\$4.34	\$7.43	\$0.00	\$2.21 \$7.24 per passenger per group

		Ambul	Wheel Chair	Stretcher Leave Blank	Group
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	122,743	55,255	25,649	0	41,839
Rate per Passenger Trip =		\$41.58	\$71.28	\$0.00	\$21.20 \$69.42 per passenger per group

2. If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services, ...

		Combination Trip and Mile Rate			
		Ambul	Wheel Chair	Stretcher Leave Blank	Group
...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =					\$0.00
Rate per Passenger Mile for Balance =		\$4.34	\$7.43	\$0.00	\$2.21 \$7.24 per passenger per group

		Rates If No Revenue Funds Were Identified As Subsidy Funds			
		Ambul	Wheel Chair	Stretcher	Group
Rate per Passenger Mile =		\$7.72	\$13.24	\$0.00	\$3.94 \$12.89 per passenger per group
Rate per Passenger Trip =		\$74.03	\$126.91	\$0.00	\$37.74 \$123.60 per passenger per group

Program These Rates Into Your Medicaid Encounter Data



# Hillsborough TPO Transportation Planning Organization

## Board & Committee Agenda Item

### Agenda Item

CAC TD Alternate

### Presenter

Sarah Caper, TPO Staff

### Summary

TDCB Member Artie Fryer represents the transportation disadvantaged on the TPO's Citizens Advisory Committee (CAC). An alternate is being sought to support Mr. Fryer in this role in the event he is unable to attend the CAC meeting. The CAC generally meets on the first Wednesday of the month at 6 p.m. in the same location as the TDCB meetings.

### Recommended Action

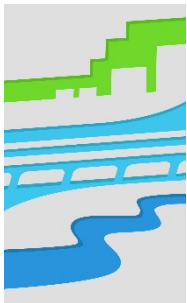
Approve an alternate for the CAC.

### Prepared By

Sarah Caper, TPO Staff

### Attachments

None



**Plan Hillsborough**  
[planhillsborough.org](http://planhillsborough.org)  
[planner@plancom.org](mailto:planner@plancom.org)  
813 - 272 - 5940  
601 E Kennedy Blvd  
18<sup>th</sup> floor  
Tampa, FL, 33602



# Hillsborough TPO Transportation Planning Organization

## Board & Committee Agenda Item

### **Agenda Item:**

Preliminary Draft of FY 25-26 UPWP

### **Presenter:**

Sarah Caper, TPO Staff

### **Summary:**

The Unified Planning Work Program (UPWP) is a federal and state mandated document that defines the transportation planning activities, products and budget to be developed by the Transportation Planning Organization (TPO) and other transportation planning agencies. It is the basis for allocating federal, state, and local funds for transportation planning activities within Hillsborough County and describes how the TPO will use its federal and state planning funds. This UPWP covers a two-year period from July 1, 2024, to June 30, 2026.

The UPWP is required by federal law under Title 23 CFR 450.314 and Title 49 CFR 613.100 when federal funds are used for transportation planning. The UPWP and associated processes are also required by state law under Chapter 339.175 governing TPOs. The UPWP is reviewed by the Federal Highway Administration (FHWA) and the Florida Department of Transportation (FDOT).

Staff will provide an overview of the draft document on the [TPO website](#). The final document will be presented at the TPO Board meeting on May 8, 2024 for adoption following state timeline requirements, and will incorporate the comments received from review agencies. Additional information can be found at [Unified Planning Work Program | Plan Hillsborough](#).



Plan Hillsborough  
[planhillsborough.org](http://planhillsborough.org)  
[planner@plancom.org](mailto:planner@plancom.org)  
813 - 272 - 5940  
601 E Kennedy Blvd  
18<sup>th</sup> floor  
Tampa, FL, 33602

### **Recommended Action:**

None; for information and comment

### **Prepared By:**

Amber Simmons, TPO Staff

### **Attachments:**

[Presentation Slides](#)



# Hillsborough TPO Transportation Planning Organization

## Board & Committee Agenda Item

### **Agenda Item:**

Community Air Monitoring Network

### **Presenter:**

Sarah Caper, TPO Staff

### **Summary:**

The Community Air Monitoring Network is a partnership among the Hillsborough TPO, University of South Florida's College of Public Health, the Environmental Protection Commission of Hillsborough County, and numerous community-based entities and which builds upon efforts from the Low-Coast Air Quality Monitoring Pilot Study (2021-2023).

The project is funded by federal discretionary grants from the Federal Highway Administration (FHWA) and US Environmental Protection Agency (USEPA), which provide funding through March 2026. As part of this effort, air quality in underserved communities along I-275, I-4, and I-75 is being studied using low-cost air quality monitors and the data collected will then be analyzed by subject matter experts at USF.

The results of the data analysis will be communicated to interested parties by way of community capacity building efforts. Building on seven community air monitoring sites established during the pilot study, an additional 20-25 sites will be established in a phased effort from now through March 2026. The TPO is currently leading the site selection process to identify the next phase of future community air monitoring sites and is working on early community-building activities. TPO staff will provide an update on the project, its current status, and upcoming steps.

### **Recommended Action:**

None. For information only.

### **Prepared By:**

Lizzie Baker, Planning Commission

### **Attachments:**

None.

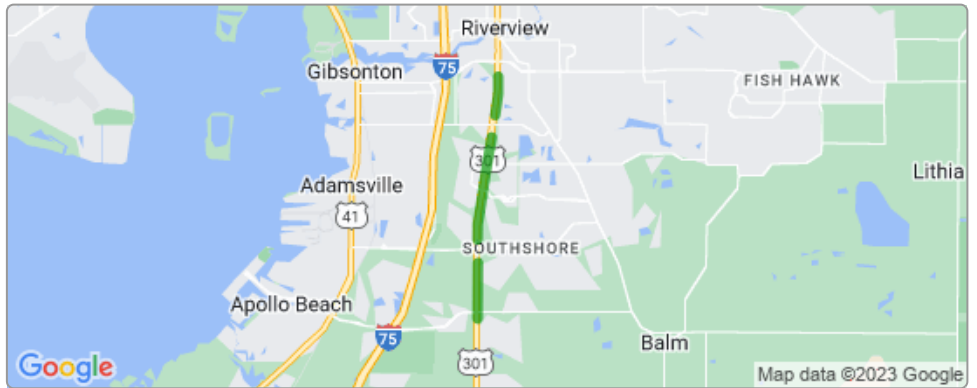


Plan Hillsborough  
[planhillsborough.org](http://planhillsborough.org)  
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US 301/SR 43 from S. of Balm Rd./Paseo Al Mar Blvd. to S. of Whitt Rd. 445936-1-52-01

Project Details	
<b>Work Type</b>	Resurfacing, Traffic Signals, and Signing/Pavement Markings. Also included are associated drainage, ADA, and safety improvements.
<b>Phase</b>	Design
<b>Limits</b>	From south of Balm Rd./Paseo Al Mar Blvd. to south of Whitt Rd.
<b>Length</b>	4.771 Miles
<b>City</b>	Riverview
<b>County</b>	Hillsborough
<b>Road</b>	US 301
<b>Design Cost</b>	\$1.48M



**About**

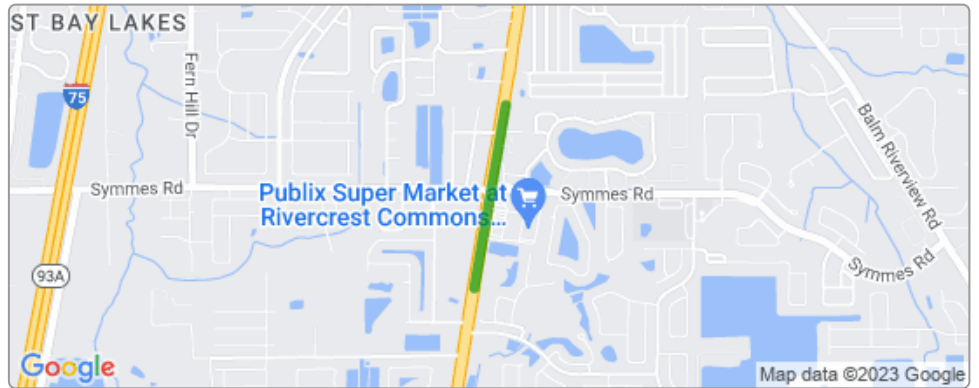
The purpose of this RRR project is to preserve and extend the life of the existing pavement through milling and resurfacing. The work also includes minor drainage improvements, bringing ADA features into conformance with current standards, and perform general safety modification work.

Construction is currently anticipated to begin in Summer 2024.

Contact Information	
<b>Design Manager</b>	Eyra Cash, P.E. (813) 975-6164 Eyra.Cash@dot.state.fl.us
<b>Media Contact</b>	Kris Carson (813) 975-6060 Kristen.Carson@dot.state.fl.us

## US 301/SR 43 Intersection Improvements at Symmes Road 445392-1-52-01

Project Details	
<b>Work Type</b>	Rigid Pavement Reconstruction, Traffic Signals, and Signing/Pavement Markings. Associated drainage, ADA, and safety improvements.
<b>Phase</b>	Design
<b>Limits</b>	Intersection of US 301/Symmes Rd, extending along US 301 from one quarter-mile south of Symmes Rd to one quarter-mile north of Symmes Rd
<b>Length</b>	.530 Miles
<b>City</b>	Riverview
<b>County</b>	Hillsborough
<b>Road</b>	US 301
<b>Design Cost</b>	\$482000



### About

The purpose of this project is to reconstruct the intersection of US301 at Symmes Rd. with rigid pavement to provide a sustainable pavement with a longer service life. The work also includes minor drainage improvements, bringing ADA features into conformance with current standards, and perform general safety modification work.

Construction is currently anticipated to begin in Summer 2024.

Contact Information	
<b>Design Manager</b>	Eyra Cash, P.E. (813) 975-6164 Eyra.Cash@dot.state.fl.us
<b>Media Contact</b>	Kris Carson (813) 975-6060 Kristen.Carson@dot.state.fl.us



**Hillsborough**  
**County Florida**

**COMMUNITY AND INFRASTRUCTURE PLANNING**

PO Box 1110, Tampa, FL 33601-1110

**BOARD OF COUNTY  
COMMISSIONERS**

Donna Cameron Cepeda  
Harry Cohen  
Ken Hagan  
Pat Kemp  
Gwendolyn "Gwen" Myers  
Michael Owen  
Joshua Wostal

**COUNTY ADMINISTRATOR**

Bonnie M. Wise

**COUNTY ATTORNEY**

Christine M. Beck

**COUNTY INTERNAL AUDITOR**

Peggy Caskey

**DEPUTY COUNTY ADMINISTRATOR**

Gregory S. Horwedel

March 28, 2024

Johnny KA Wong, PhD, Executive Director  
Hillsborough County Transportation Planning Organization  
PO Box 1110  
Tampa, Florida 33601

RE: Hillsborough County BOCC Priority

Dear Dr. Wong:

The Board of County Commissioners on their March 06, 2024, listened to a presentation on the potential Urban Service Area expansion by Melissa Zornitta, Executive Director of Planning Commission and Adam Gormly, Director Development Services. It was followed by a robust Board discussion on options presented. The Board decided to move forward to expand the urban service area for the Balm/Riverview and Wimauma Village Residential/WVR2 now and asked staff to do additional study on Expansion Areas for the Interstate 4 (Corridor)/Plant City and Little Manatee South (U.S. Highway 41) areas and bring back to the Board information including infrastructure needs and possible funding options.

The Board also moved to transmit correspondence to the Transportation Planning Organization (TPO) Board informing it of the possible expansion of the urban service area consistent with the recommendations made at the meeting and further, request the TPO Board to prioritize road and infrastructure projects in the proposed expanded urban service area sections over all other road projects in the County, this includes road widening, road paving, road repair, and infrastructure improvements in the newly established urban service area. If you or your staff have any questions, please contact me at (813) 276-8428. We are ready to assist you and our partners on advancing these projects.

Sincerely,

*John Patrick*  
John Patrick,

3/28/24

Division Director, Community and Infrastructure Planning

cc: Commissioner Gwen Myers, Chair TPO Board  
Mayor Andrew Ross, Chair TPO Policy Committee  
Board of County Commissioners  
Bonnie M. Wise, County Administrator  
Gregory S. Horwedel, Deputy County Administrator  
Melissa Zornitta, Executive Director, Planning Commission  
Kimberly Byer, Assistant County Administrator, Public Works Administration

## General Information

- 1a. Project Name: SR 60/Adamo Drive From W of 45th St to W of Yeoman St  
FDOT Contact Information: FDOT District: 7, FDOT District Freight Coordinator (DFC): Mike Brown
- 2a. Facility Name: SR 60
- 3a. Project Category: State Highway System Roadway
- 4a. Are any other MPOs Involved in the project? No
- 5a. Which counties are involved in the project? Hillsborough
- 6a. Are there any private partners involved in the project? No
- 7a. Is this a District Freight Coordinator Priority Project? Yes
- Project Application Review Result:  
Review Comments:

## State Highway System Information

1s. Project Type:	New Bridge Construction, Management and Operation
2s. Provide a brief description of the project:	Provide grade separation between SR 60 and CSX Rail
3s. Describe the project rationale:	Up to 15 trains/day traverse Adamo Drive at this location. The proximity to the Port of Tampa and CSX Intermodal Yard necessitate frequent crossings of the State Highway at this location and frequently cause congestion for motorists and freight operators.
4s. What is the FM Number(s)?	450768-1
5s. What is the FDOT Roadway ID(s)?	10110000
6s. What is the direction of the project?	East-West
7s. What is the extent of the project? (Milepost)	From: 1.590 To: 2.740
8s. What is the extent of the project? (Intersected Roadway)	From: W of 45th To: W of Yeoman
9s. What is the existing truck activity at the project location?	2263 AADT (Trucks)
10s. Define the requested action:	Fund Construction of \$67,500,000 Grade Separation for Adamo Drive/SR60 and CSX Railroad
11s. What funding programs is the project eligible for?	NHFP, SIS, STBG, SHIP
12s. Upload a map showing the location of the project:	Filename: SR60 Map.jpg See Step 2 for file download link
13s. Select PD&E status and please provide reference documentation and accompanying information:	See below
PD&E Phase Status:	Completed
URL/Link:	<a href="https://www.fdotd7studies.com/projects/sr60-50th-to-falkenburg/">https://www.fdotd7studies.com/projects/sr60-50th-to-falkenburg/</a>
Page Number:	1
Project Number:	405525-1-22-01
Work Program:	2005
Year:	2005
Amount:	\$0.00

Project Schedule and Funding Status in the FDOT 5-Year Work Program (Costs Shown in \$Millions)

Phase	2025	2026	2027	2028	2029	2nd 5-Year Cost	Unfunded Cost	Status
PD&E	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	Completed
P.E.	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
ROW Support	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
ROW Land	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Construction	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
CEI	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Environmental	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Other (1)	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Other (2)	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Total	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	

14s. Provide URL(s)/Reference(s) to Work Program including page number(s) and project reference number(s) (FM Number):

See below

URL/Link:

[https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/d7wpp/d7\\_tentative\\_work\\_program\\_fy\\_2024-2028\\_11-29-22.pdf?sfvrsn=1025d91c\\_2](https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/d7wpp/d7_tentative_work_program_fy_2024-2028_11-29-22.pdf?sfvrsn=1025d91c_2)

Page Number:

61

Project Reference Number:

450768-1

## Project Screening

- |  |  |
|--|--|
| 1c. Is the project identified as a freight priority by the MPO and its partners (e.g., municipalities, seaports, airports, railroads)? | Yes  |
| How was this priority determined and by which entity?  | FDOT District 7  |
| 2c. Identify the plan(s) (e.g., freight plan, LRTP, TIP, CIP, master plan) documenting the project and provide specific reference(s):  | No Plan Reference Documents Identified   |
| 3c. Identify project matching fund(s) sources (e.g., local):   | No Matching Funds Identified   |
| 4c. Is the project on a priority freight network?  | Yes  |
| Regional Freight Network (RFN) URL/Link and Page Number:   | URL/Link:<br><a href="https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/planning/systems/programs/mspi/pdf/sis-atlas.pdf?sfvrsn=4ecf90b5_4">https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/planning/systems/programs/mspi/pdf/sis-atlas.pdf?sfvrsn=4ecf90b5_4</a><br>, Page Number: 28            |
| Other Network Name:  | URL/Link:<br>State Highway System  |
| 5c. Identify the Florida Transportation Plan (FTP) goal(s) supported by the project (select all that apply):                           | 1: Safety and security for residents, visitors, and businesses<br>2: Agile, resilient, and quality transportation infrastructure<br>3: Connected, efficient, and reliable mobility for people and freight<br>5: Transportation solutions that strengthen Florida's economy<br>6: Transportation systems that enhance Florida's communities |
| 6c. Provide a brief statement explaining how the project supports the FTP:   | SR 60 is a major freight corridor immediately adjacent to the Port of Tampa. The subject rail line is a heavily traveled CSX line serving both the Port and the CSX Intermodal center with approximately 15 trains/day.  |



## General Information

- 1a. Project Name: I-4 TRUCK PARKING FACILITY
- FDOT Contact Information: FDOT District: 7, FDOT District Freight Coordinator (DFC): Mike Brown
- 2a. Facility Name: I-4 TRUCK PARKING FACILITY
- 3a. Project Category: Truck Parking
- 4a. Are any other MPOs Involved in the project? No
- 5a. Which counties are involved in the project? Hillsborough
- 6a. Are there any private partners involved in the project? No
- 7a. Is this a District Freight Coordinator Priority Project? Yes
- Project Application Review Result:
- Review Comments:

## Off-System Information

- 1n. Project Type: Trucking Parking
- 2n. Provide a brief description of the project: Project Number: 448698 1  
The New West Central Florida I-4 Truck Parking Facility will play a vital role in strengthening America's supply chain and Florida's weather-related resiliency. The project will be constructed in West Central Florida along the heavily used I-4 corridor that connects the East and West coasts of Florida, from Tampa to Daytona Beach.
- 3n. Describe the project rationale: The entire I-4 corridor from Tampa to Daytona Beach only has 90 public truck parking spaces. This project will more than double that amount by adding 120 truck parking spaces. Truck parking is consistently one of the highest-rated issues according to the American Transportation Research Institute with it ranking first according to Commercial Vehicle Operators in 2021. According to the Owner Operators and Independent Drivers Association, truck drivers spend on average 56 minutes a day searching for a truck parking spot.
- 4n. What is the extent of the project? (Milepost, grade crossing or area) The project will be constructed in West Central Florida, between Plant City and Lakeland, along the heavily used I-4 corridor, that connects the East and West coasts of Florida, from Tampa to Daytona Beach.
- 5n. What is the existing activity at the project location? (e.g. - truck traffic, number of trains, truck parking capacity, site acreage) The area surrounding the I-4 Truck Parking Facility has seen a dramatic increase in the amount of industrial development over the last 5 years. It currently has over 15 million square feet of logistics and manufacturing-related uses with an additional 5 million square feet planned or under construction.  
FDOT recently completed the advance acquisition of the 40 acres parcel for this project.
- 6n. What are the costs of the project? See below  
Total Project Costs: \$18,068,274.00  
Unfunded Costs: \$18,068,274.00
- 7n. Define the requested action: Funded PE \$1,312,458 and CST \$16,755,816
- 8n. What funding programs is the project eligible for? NHFP
- 9n. Upload a map showing the location of the project: Filename: TRUCK CONCEPTS\_REDUCED\_v2 4\_4.pdf  
See Step 2 for file download link
- 10n. Does the project include a PD&E? Yes  
Status: Completed  
URL/Link: <https://www.fdot.gov/topics/fdot-work-program/district-7-landing-page>  
Page Number: 42  
Project Number: 448698 1

## Project Screening

<p>1c. Is the project identified as a freight priority by the MPO and its partners (e.g., municipalities, seaports, airports, railroads)?</p> <p>How was this priority determined and by which entity?</p>	<p>Yes</p> <p>Representatives of the Hillsborough County MPO, Polk TPO, FDOT Districts Seven and One, Tampa International Airport, Port Tampa Bay, and the cities of Winter Haven, Tampa, Lakeland and Plant City and others participated as stakeholders in the development of the Hillsborough + Polk Freight Logistics Zone (FLZ) Strategic Plan (Page 14 and Appendix B) and by action of the MPO Board (Policy Committee March 27, 2018, and MPO Board April 3, 2018). Port Tampa Bay, Tampa International Airport, CSX and other local jurisdictions were stakeholders in the development of the plan. The interchange project is identified as a priority in the FLZ Strategic Plan.</p>
<p>2c. Identify the plan(s) (e.g., freight plan, LRTP, TIP, CIP, master plan) documenting the project and provide specific reference(s):</p> <p>Plan 1: Hillsborough TIP</p> <p>Plan 2: Florida Statewide Truck Parking</p> <p>Plan 3: Hillsborough-Polk Freight Logistics Zone Strategic Plan</p> <p>Plan 4: Non Discrimination and Equity Plan</p>	<p>See plan(s) below</p> <p>URL/Link:  <a href="https://planhillsborough.org/wp-content/uploads/2020/06/FINAL-TIP_Signed_v2.pdf">https://planhillsborough.org/wp-content/uploads/2020/06/FINAL-TIP_Signed_v2.pdf</a>                      Page Number: unknown                      Project Number: New</p> <p>URL/Link:  <a href="https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/rail/publications/studies/trucking/florida-statewide-truck-parking-study_final_march-2020.pdf?sfvrsn=98bcb129_4">https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/rail/publications/studies/trucking/florida-statewide-truck-parking-study_final_march-2020.pdf?sfvrsn=98bcb129_4</a>                      Page Number: 22                      Project Number: 2</p> <p>URL/Link:  <a href="http://www.planhillsborough.org/freight-logistics-zone-strategic-plan/">http://www.planhillsborough.org/freight-logistics-zone-strategic-plan/</a>                      Page Number: Page 14 and Appendix B                      Project Number: N/A</p> <p>URL/Link:  <a href="https://planhillsborough.org/wp-content/uploads/2021/08/August2021_Nondiscrimination_Equity_Plan.pdf">https://planhillsborough.org/wp-content/uploads/2021/08/August2021_Nondiscrimination_Equity_Plan.pdf</a>                      Page Number: 13-41, 42                      Project Number: N/A</p>
<p>3c. Identify project matching fund(s) sources (e.g., local):</p> <p>Funding Source 1: N/A</p> <p>Funding Source Total:</p>	<p>See below</p> <p>\$0.00</p> <p>\$0.00</p>

- 4c. Is the project on a priority freight network? Yes
- NHFN URL/Link and Page Number: URL/Link: [https://ops.fhwa.dot.gov/freight/infrastructure/ismt/state\\_maps/states/florida.htm](https://ops.fhwa.dot.gov/freight/infrastructure/ismt/state_maps/states/florida.htm), Page Number: NA
- Regional Freight Network (RFN) URL/Link and Page Number: URL/Link: [https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/planning/systems/programs/mspi/pdf/sis-system-mapcd79e565208444168492b237e5d30d89.pdf?sfvrsn=5ffda1fa\\_2](https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/planning/systems/programs/mspi/pdf/sis-system-mapcd79e565208444168492b237e5d30d89.pdf?sfvrsn=5ffda1fa_2), Page Number: NA
- 5c. Identify the Florida Transportation Plan (FTP) goal(s) supported by the project (select all that apply):
- 1: Safety and security for residents, visitors, and businesses
  - 2: Agile, resilient, and quality transportation infrastructure
  - 3: Connected, efficient, and reliable mobility for people and freight
  - 4: Transportation choices that improve accessibility and equity
  - 6: Transportation systems that enhance Florida's communities
- 6c. Provide a brief statement explaining how the project supports the FTP:
- 1. Strengthens America's supply chain by providing safe and secure truck parking in an area of high demand so that truckers can meet their hours of service rest requirements.
  - 2. Strengthens Florida's weather-related resiliency by serving as an emergency-response fuel and supply staging area for the West Central Florida for resiliency efforts in response to natural disasters and other large scale activation events. Rescue vehicles and response teams can be staged at the facility and following the emergency event, Incorporates the Truck Parking Availability System to provide drivers real-time parking information.
  - 3. Provides 120 bi-directional truck parking spaces at I-4 and County Line Rd in West Central Florida. Currently, the entire I-4 corridor only has 90 public truck parking spots from Tampa to Daytona Beach. The facility will be transformed into a relief supply staging area. Constructs sidewalks to provide safe passage to nearby restaurants and hotels. There are also two truck fueling stations within 1,000 feet of the I-4 Truck Parking facility.
  - 4. The project is located in a Community of Concern, identified in Hills. TPO's Non-Discrimination and Equity Plan.
  - 6. Reduces the amount of commercial truck emissions by providing electric hook-ups for utilization during mandatory trucker rest hours.

## General Information

- 1a. Project Name: US 41 at 50 th St. CSX Grade Separated Interchange/Rail Overpass South of Causeway Blvd. and at Causeway Blvd.
- FDOT Contact Information: FDOT District: 7, FDOT District Freight Coordinator (DFC): Mike Brown
- 2a. Facility Name: US 41/SR 45/South 50th Street @ CSX Grade Separation S of Causeway
- 3a. Project Category: State Highway System Roadway
- 4a. Are any other MPOs Involved in the project? No
- 5a. Which counties are involved in the project? Hillsborough
- 6a. Are there any private partners involved in the project? No
- 7a. Is this a District Freight Coordinator Priority Project? Yes
- Project Application Review Result:
- Review Comments:

## State Highway System Information

- |  |   |
|--|---|
| 1s. Project Type:  | Capacity Expansion, Management and Operation  |
| 2s. Provide a brief description of the project:                  | The US 41/SR 45/South 50th Street @ CSX S of Causeway (new bridge construction) includes grade separation improvements at US 41/SR 45/South 50th Street from South of US41B/SR 45/SR 676/Causeway Boulevard to North of Causeway Boulevard in Hillsborough County. The project begins just south of the CSX Railroad Crossing and extends to the north of Causeway Boulevard, a distance of approximately 1.5 miles.  |
| 3s. Describe the project rationale:                              | <p>US 41 and Causeway Boulevard are vital arterial highways which serve the City of Tampa, Hillsborough County and Port Tampa Bay. The project improves mobility and safety along US 41 by:</p> <ul style="list-style-type: none"> <li>• investing in infrastructure and operational improvements that strengthen economic competitiveness, reduce congestion, reduce the cost of freight transportation, improve reliability, and increase productivity;</li> <li>• improving the safety, security, efficiency, and resiliency of freight transportation in rural and urban areas;</li> <li>• improving the efficiency and productivity of the NHFN;</li> </ul> <p>The proposed improvements have been identified in the Hillsborough County Metropolitan Planning Organization (MPO) 2045 Adopted Long Range Transportation Plan under the Hillsborough County Freight Hot Spots. US 41 has also been identified by the MPO as a Regional Freight Mobility Corridor from I-4 to Manatee County Line and is a priority project for the National Highway Freight Program.</p> |
| 4s. What is the FM Number(s)?                                    | 440749-1-52-01  |
| 5s. What is the FDOT Roadway ID(s)?                              | 10060000; 10250000  |
| 6s. What is the direction of the project?                        | N/S   |
| 7s. What is the extent of the project? (Milepost)                | <p>From:<br/>22.775; 2.917</p> <p>To:<br/>23.982; 3.994</p>   |
| 8s. What is the extent of the project? (Intersected Roadway)     | <p>From:<br/>Austin Street</p> <p>To:<br/>23.982; 3.994</p>   |
| 9s. What is the existing truck activity at the project location? | 3500  |
| 10s. Define the requested action:                                | <p>Fund ROW and advance construction funding to 2026; the different amounts in the FDOT tentative Work Program are due to the recently updated latest cost estimates provided directly from the FDOT D7 Freight Coordinator.</p> <p>GIS files have been requested of the FDOT PM Craig FOx but have not been rec'd.</p>   |
| 11s. What funding programs is the project eligible for?          | NHFP  |
| 12s. Upload a map showing the location of the project:           | <p>Filename: US41 CSX Grade Sep PD&amp;E Map.pdf</p> <p>See Step 2 for file download link</p>   |

13s. Select PD&E status and please provide reference documentation and accompanying information: See below

PD&E Phase Status: Completed

URL/Link: <https://www.fdotd7studies.com/projects/sr676-22nd-to-sr45/>

Page Number: N/A

Project Number: 10060-1530 & 10250-1510

Work Program: <https://active.fdotd7studies.com/us41/csx-to-sr676/>

Year: Original 1994, new PD&E to be completed 2022

Amount: \$2,700,000.00

Project Schedule and Funding Status in the FDOT 5-Year Work Program (Costs Shown in \$Millions)

Phase	2025	2026	2027	2028	2029	2nd 5-Year Cost	Unfunded Cost	Status
PD&E	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	Completed
P.E.	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
ROW Support	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
ROW Land	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Construction	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
CEI	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Environmental	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Other (1)	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Other (2)	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	N/A
Total	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	

14s. Provide URL(s)/Reference(s) to Work Program including page number(s) and project reference number(s) (FM Number): See below

URL/Link: <https://www.d7wpph.com>

Page Number: 60

Project Reference Number: 440749-1

## Project Screening

- |  |   |
|--|---|
| <p>1c. Is the project identified as a freight priority by the MPO and its partners (e.g., municipalities, seaports, airports, railroads)?</p> <p>How was this priority determined and by which entity?</p>   | <p>Yes</p> <p>Representatives of the Hillsborough County MPO, Polk TPO, FDOT Districts Seven and One, Tampa International Airport, Port Tampa Bay, and the cities of Winter Haven, Tampa, Lakeland and Plant City and others participated as stakeholders in the development of the Hillsborough + Polk Freight Logistics Zone (FLZ) Strategic Plan (Page 14 and Appendix B) and by action of the MPO Board (Policy Committee March 27, 2018, and MPO Board April 3, 2018). Port Tampa Bay, Tampa International Airport, CSX and other local jurisdictions were stakeholders in the development of the plan. The interchange project is identified as a priority in the FLZ Strategic Plan.</p>   |
| <p>2c. Identify the plan(s) (e.g., freight plan, LRTP, TIP, CIP, master plan) documenting the project and provide specific reference(s):</p> <p>Plan 1: Hillsborough TPO LRTP</p> <p>Plan 2: FY 22/23 Hillsborough TIP</p> <p>Plan 3: Tampa Bay Regional Strategic Freight Plan</p> <p>Plan 4: Hillsborough-Polk Freight Logistics Zone Strategic Plan</p> <p>Plan 5: Non Discrimination and Equity Plan</p> | <p>See plan(s) below</p> <p>URL/Link:<br/> <a href="https://planhillsborough.org/wp-content/uploads/2017/10/LRTP2045-HMPO-ADA.pdf">https://planhillsborough.org/wp-content/uploads/2017/10/LRTP2045-HMPO-ADA.pdf</a><br/>           Page Number: Major Projects pg 58<br/>           Project Number: S-23, 440749-1</p> <p>URL/Link:<br/> <a href="https://planhillsborough.org/wp-content/uploads/2022/09/TIP-FY23-27-9-19-22.pdf">https://planhillsborough.org/wp-content/uploads/2022/09/TIP-FY23-27-9-19-22.pdf</a><br/>           Page Number: Page 54<br/>           Project Number: 440749 1</p> <p>URL/Link:<br/> <a href="https://tampabayfreight.com/wp-content/uploads/TBRGM_AbbContent_FINAL.pdf">https://tampabayfreight.com/wp-content/uploads/TBRGM_AbbContent_FINAL.pdf</a><br/>           Page Number: Page 15-map, US 41/Causeway-High Priority Corridor map, Page 21 List of Priorities #G Page 23 Map of Priority Investments -Grade Separation<br/>           Project Number: N/A</p> <p>URL/Link:<br/> <a href="http://www.planhillsborough.org/freight-logistics-zone-strategic-plan/">http://www.planhillsborough.org/freight-logistics-zone-strategic-plan/</a><br/>           Page Number: Page 14 and Appendix B<br/>           Project Number: N/A</p> <p>URL/Link:<br/> <a href="https://planhillsborough.org/wp-content/uploads/2021/08/August2021_Nondiscrimination_Equity_Plan.pdf">https://planhillsborough.org/wp-content/uploads/2021/08/August2021_Nondiscrimination_Equity_Plan.pdf</a><br/>           Page Number: 13-41, 42<br/>           Project Number: N/A</p> |
| <p>3c. Identify project matching fund(s) sources (e.g., local):</p>  | <p>No Matching Funds Identified</p>   |



- 4c. Is the project on a priority freight network? Yes
- NHFN URL/Link and Page Number: URL/Link: [https://ops.fhwa.dot.gov/freight/infrastructure/ismt/state\\_maps/states/florida.htm](https://ops.fhwa.dot.gov/freight/infrastructure/ismt/state_maps/states/florida.htm), Page Number: N/A
- CUFC URL/Link and Page Number: URL/Link: [https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/content/rail/publications/maps/statewide\\_nhfn\\_4-3-17.pdf](https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/content/rail/publications/maps/statewide_nhfn_4-3-17.pdf), Page Number: N/A
- Regional Freight Network (RFN) URL/Link and Page Number: URL/Link: [https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/planning/systems/programs/mspi/pdf/sis-system-mapcd79e565208444168492b237e5d30d89.pdf?sfvrsn=5ffda1fa\\_2](https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/planning/systems/programs/mspi/pdf/sis-system-mapcd79e565208444168492b237e5d30d89.pdf?sfvrsn=5ffda1fa_2), Page Number: N/A
- 5c. Identify the Florida Transportation Plan (FTP) goal(s) supported by the project (select all that apply):
- 1: Safety and security for residents, visitors, and businesses
  - 3: Connected, efficient, and reliable mobility for people and freight
  - 4: Transportation choices that improve accessibility and equity
  - 5: Transportation solutions that strengthen Florida's economy
- 6c. Provide a brief statement explaining how the project supports the FTP:
1. and 4. In addition, this project will also address multimodal connectivity within the area. Between 2012 and 2016 there were 10 crashes involving bicyclists or pedestrians. These 10 crashes resulted in 3 fatalities, as well as a total of 5 injuries. US 41 and Causeway Boulevard are vital arterial highways which serve the City of Tampa located in Hillsborough County.
  4. The project is located in a Community of Concern, identified in Hills. TPO's Non-Discrimination and Equity Plan. The proposed improvements have been identified in the Hillsborough County Metropolitan Planning Organization (MPO) 2040 Adopted Long Range Transportation Plan under the Hillsborough County Freight Hot Spots. US 41 has also been identified by the MPO as a Regional Freight Mobility Corridor from I-4 to Manatee County Line and is a priority project for the National Highway Freight Program.
  3. The project will reduce traffic delays associated with the CSX railroad crossing, adequately support the safe movement of truck traffic and freight, and enhance connectivity among bicyclists and pedestrians. The US 41 and Causeway Boulevard intersection experiences traffic delays during the AM and PM peak periods with heavy truck traffic (10%-15% of the daily volume) traversing through the intersection. The presence of CSX railroad crossings to the south and east of the intersection also further contributes to these traffic delays. The CSX railroad crossing located to the south of the intersection causes traffic delays particularly during the AM peak period. This project will address traffic delays associated with the CSX railroad crossing to the south of the US 41 and Causeway Boulevard intersection and will facilitate the safe movement of truck traffic through the project corridor.
  5. US 41/CSX Grade Separation is a High Freight Priority for FDOT D7 and Port Tampa Bay.

**From:** Reichert, Mark <[Mark.Reichert@dot.state.fl.us](mailto:Mark.Reichert@dot.state.fl.us)>

**Sent:** Wednesday, April 3, 2024 7:46 AM

**Subject:** FW: Statement from FDOT Secretary Jared W. Perdue, P.E. on Federal Courts in Kentucky and Texas Striking Down USDOT's Unlawful Rule Forcing States to Track Drivers' Tailpipe Emissions

Good morning, Staff Directors. Here's the Department's announcement on the recent GHG rulings.

**From:** FDOT Communications Office <[FDOTCommunicationsOffice@dot.state.fl.us](mailto:FDOTCommunicationsOffice@dot.state.fl.us)>

**Sent:** Tuesday, April 2, 2024 8:02 PM

**Subject:** Statement from FDOT Secretary Jared W. Perdue, P.E. on Federal Courts in Kentucky and Texas Striking Down USDOT's Unlawful Rule Forcing States to Track Drivers' Tailpipe Emissions



## **Florida Department of Transportation**

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

**For Immediate Release**

April 2, 2024

**Contact: FDOT Communications Office**

(850) 414-4590 | [FDOTCommunicationsOffice@dot.state.fl.us](mailto:FDOTCommunicationsOffice@dot.state.fl.us)

# **Statement from FDOT Secretary Jared W. Perdue, P.E. on Federal Courts in Kentucky and Texas Striking Down USDOT's Unlawful Rule Forcing States to Track Drivers' Tailpipe Emissions**

Tallahassee, Fla. – Florida Department of Transportation (FDOT) Secretary Jared W. Perdue, P.E. issued the following statement following two separate Federal Court decisions that ruled in favor of twenty-two states, including Florida, who sued the federal government to block the implementation of the unlawful greenhouse gas emissions program.

"Florida is glad to see both Texas and Kentucky federal courts rule against federal overreach by striking down USDOT's Rule forcing state DOTs and local partners to allegedly reduce greenhouse gas emissions by way of tracking drivers' tail pipe emissions. We've been clear for over a year that USDOT overstepped its legal authority by promulgating this Rule. Floridians have no desire for the government to track what they drive, where they drive, and how often they drive. Florida will continue

to stand up for our freedoms and ensure Federal Green New Deal initiatives don't impact Floridians.”

The greenhouse gas emissions tracking program, which Congress removed from consideration before voting on and passing the 2021 Infrastructure Investment and Jobs Act (IIJA), was unlawfully implemented by the United States Department of Transportation (USDOT) and the Federal Highway Administration (FHWA), in an attempt to circumvent congressional intent and force states to set arbitrary goals to track tailpipe emissions.

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*The Florida Department of Transportation's mission is to provide a safe transportation system that ensures the mobility of people and goods, enhances economic prosperity, and preserves the quality of the state's environment and communities. The department is committed to building a transportation system that not only fits the current needs of Florida's residents and visitors, but also enhances mobility throughout the state to accommodate its consistent and rapid growth. The unique nature of the Sunshine State and its year-round warm climate provides numerous opportunities to achieve the department's mission through multiple transportation modes including highways/streets, air, rail, sea, spaceports, transit, and the ever-expanding deployment of bicycle & pedestrian facilities.*

# FLORIDA DEPARTMENT OF HEALTH IN HILLSBOROUGH COUNTY

## COMMUNITY HEALTH ASSESSMENT SURVEY



**We  
Want to  
Know!**

If you live, work, or attend school in Hillsborough County,  
your opinion about our community is needed!



**SCAN THE QR CODE AND SHARE  
YOUR THOUGHTS WITH US.**

DEPARTAMENTO DE SALUD DE LA FLORIDA EN EL CONDADO DE HILLSBOROUGH

# ENCUESTA DE EVALUACION DE LA SALUD DE LA COMUNIDAD



**Queremos  
saber!**

Si usted vive, trabaja, o estudia en el condado de Hillsborough, necesitamos su opinion sobre nuestra comunidad.



Escanee el codigo QR y comparta su opinion con nosotros.

**Florida**  
**HEALTH**  
Hillsborough County

Esta encuesta es voluntaria y anonima.  
Para mayor informacion, por favor llame a nuestro departamento de salud local al 813-307-8071.

# DEPATMAN SANTE NAN FLORID NAN HILLSBOROUGH

## EVALYASYON SANTE KOMINOTÈ



**nou  
vle  
konnen**

**Si w ap viv, travay oswa ale lekòl nan Konte Hillsborough,  
opinyon w sou kominote nou an nesesè!**



**Analysis kòd la QR ak pataje  
panse ou avèk nou.**

**From:** FDOT Communications Office <[FDOTCommunicationsOffice@dot.state.fl.us](mailto:FDOTCommunicationsOffice@dot.state.fl.us)>

**Sent:** Monday, April 15, 2024 9:21 AM

**Subject:** Florida Department of Transportation Recognizes Work Zone Awareness Week



## Florida Department of Transportation

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

**For Immediate Release**

April 15, 2024

**Contact: FDOT Communications Office**

(850) 414-4590 | [FDOTCommunicationsOffice@dot.state.fl.us](mailto:FDOTCommunicationsOffice@dot.state.fl.us)

# Florida Department of Transportation Recognizes Work Zone Awareness Week

*Work Zones are Temporary. Actions Behind the Wheel Can Last Forever.*

**TALLAHASSEE, Fla.** – This week, the Florida Department of Transportation (FDOT) will be joining local and national transportation partners, law enforcement agencies, construction crews, and communities in recognizing National Work Zone Awareness Week (April 15-19.) This national awareness campaign provides an opportunity to highlight the serious risks faced by crews as they serve our communities, as well as the important role motorists play in keeping these crews safe while traveling through work zones.

Life-altering crashes in work zones across Florida's roadways involve workers, motorists, and passengers alike. From 2020 to 2023, more than half of these crashes were due to front-to-rear impact collisions, further demonstrating the need for attentiveness behind the wheel while traveling through a work zone, especially when these areas necessitate frequent stops and slowed traffic to keep crews and motorists safe.

This year's Work Zone Awareness Week will be felt differently by FDOT, as a member of the team recently lost their life after being struck by a motorist while setting up a work zone in January. This devastating loss to the FDOT team serves as a stark reminder of the dangers crews encounter as they selflessly put their lives on the line to carry out the important mission of the Department even amidst the risks involved, and that safety on our roadways is everyone's responsibility.

"As our crews risk their lives to build and maintain the infrastructure we need to get home safely at the end of the day, remember that these individuals have something to get home to as well," said **FDOT Secretary Jared W. Perdue, P.E.** "Hearing that a member of our team lost their life while performing their duties was heartbreaking, and

somberly shows the sheer dedication they had to our communities. Drive safely through construction zones like lives depend on it because, for them, it does.”

“During Work Zone Awareness Week and throughout the year, drive with great care and caution in work zones, and help keep our crews and work family safe just as you would for your own family,” said **FDOT Assistant Secretary for Engineering and Operations, and the Florida Governor’s Representative for Highway Safety Will N. Watts, Jr., P.E.** “Seeing your friend and colleague leave to do their job one day but never come back is an inconceivable thought for many, but this year, this thought became a tragic reality for our team.”

In an effort to reduce the likelihood of work zone crashes, FDOT works closely with Law Enforcement partners to help motorists identify work zones as well as monitor and deter unsafe driving behaviors in these areas. FDOT is grateful for the continued efforts of these officers as they help protect the safety of construction crews while simultaneously facing dangerous conditions themselves.

“Our partners at the Florida Department of Transportation are constantly improving roadways across Florida so that motorists can travel safely,” said **FHP Colonel Gary Howze II.** “This week and every week, your Florida Highway Patrol reminds motorists of the important role they play in following the rules of the road and moving over when workers are present. Everyone behind the wheel is personally responsible for their driving and paying attention to their surroundings, especially when entering a work zone, slowing down, and if possible, moving over to help keep others safe.”

The nature of road construction work can be dangerous and motorists can help make it safer for everyone: drive alert, adhere to the posted work zone speed limit, avoid all distractions, be cautious of shifts in traffic patterns, and give yourself distance from the driver ahead of you. By following these responsible driver behaviors, we can help get everyone home safely. Remember, “Work zones are temporary. Actions behind the wheel can last forever.”

*For more Work Zone Awareness Week information, safety tips, and resources, please visit [FDOT.gov/WorkZone](https://www.fdot.gov/WorkZone).*

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*The Florida Department of Transportation’s mission is to provide a safe transportation system that ensures the mobility of people and goods, enhances economic prosperity, and preserves the quality of the state’s environment and communities. The department is committed to building a transportation system that not only fits the current needs of Florida’s residents and visitors, but also enhances mobility throughout the state to accommodate its consistent and rapid growth. The unique nature of the Sunshine State and its year-round warm climate provides numerous opportunities to achieve the department’s mission through multiple transportation modes including highways/streets, air, rail, sea, spaceports, transit, and the ever-expanding deployment of bicycle & pedestrian facilities.*