



Hillsborough TPO Transportation Planning Organization

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Jessica Vaughn
Hillsborough County
School Board

Beth Alden, AICP
Executive Director



Plan Hillsborough

planhillsborough.org
planner@plancom.org

813 - 272 - 5940
601 E Kennedy Blvd
18th Floor
Tampa, FL, 33602

Meeting of the Intelligent Transportation Systems Committee

Thursday, October 5, 2023, 1:30 p.m.

County Center, 18th Floor – Plan Hillsborough Committee Room

All voting members are asked to attend in person, in compliance with Florida's Government in the Sunshine Law. Please RSVP for this meeting. Presenters, audience members, and committee members in exceptional circumstances may participate remotely.

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- Technical support during the meeting: Priya Nagaraj at 813-310-9709.
- Presentations, full agenda packet, and supplemental materials [posted here](#), or phone us at 813-756-0371 for a printed copy.

Rules of engagement:

Professional courtesy and respect for others at this meeting are expected. Failure to do so may result in dismissal from the meeting. For more information on expectations for participation, please see the TPO's [Social Networking & Media Policy](#).

Agenda

I. Call to Order and Introductions

II. Roll Call & Declaration of Quorum (Gail Reese, TPO Staff)

III. Public Comment - 3 minutes per speaker, please

IV. Review and Approval of Minutes

A. July 6, 2023, Approval of Meeting Minutes

V. Action Item

A. 2050 Plan Needs Assessment for Congestion Management and Crash Mitigation (Vishaka Shiva Raman, TPO Staff)

B. 2024 Draft Meeting Calendar (Vishaka Shiva Raman, TPO Staff)

VI. Status Reports

A. Connected and Automated Vehicle (CAV) Technologies Supporting Integrated Corridor Management (ICM) in Hillsborough County, FDOT, District 7 (FDOT Rep)

B. 2050 Plan Needs Assessment for State of Good Repair and Resilience Technical Briefing (Pedro Sergios, PhD, Cambridge Systematic)

VII. Old Business & New Business

VIII. Adjournment

IX. Addendum

- A. TPO Meeting Summary & Committee Report
- B. NICR MPO Congestion Reduction Training
- C. FDOT Project Factsheet: US 301 SR 43 from S. of Balm Rd. Paseo Al Mar Blvd to S. of Whitt Rd.
- D. FDOT Project Factsheet: US 301 SR 43 Intersection Improvements at Symmes Road
- E. 2020 Urban Area Boundary and Functional Classification Ian Lockwood TAC Presentation
- F. FDOT Project Factsheet: Median Modification at US 301 meeting flyer
- G. FDOT Project Factsheet: SR 583 N 56th Street and SR 50 Cortez Boulevard Safety Improvements at Various Locations

The full agenda packet is available on the TPO's website, www.planhillsborough.org, or by calling (813) 272-5940.

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**HILLSBOROUGH COUNTY
TRANSPORTATION PLANNING ORGANIZATION
INTELLIGENT TRANSPORTATION SYSTEMS COMMITTEE
HYBRID MEETING OF JULY 6, 2023**

I. CALL TO ORDER (*Timestamp 0:05:57*)

Margaret Kubilins called the meeting to order at 1:35 PM

Members Present In-Person: Margaret Kubilins, Bryan Zayas, Brian McCarthy, Pauline Castillo, Jeff Sims, Edward Albritton

Members Present Virtually: Dexter Corbin, Achilleas Kourtellis

Members Absent/Excused: Anna Quinones

Others Present: Vishaka Shiva Raman, Greg Colangelo, Connor Macdonald, Elizabeth Watkins, Allison Yeh, Gena Torres, Amber Simmons, Gail Reese (TPO Staff); Larry Josephson (Hillsborough County); Carlton Urban (Lucent Group); Brad Lang, Brian Paszko, Don Gill (City of Tampa); Ronald Chin (FDOT); Taylor Rouse, Jessica Knox (Metric Engineering); Joe Molinaro (ITERIS); Dale Cody (Metric Engineering)

(*Timestamp 0:47:59*) **An in-person quorum was met. Jeff Sims moved to allow remote participation, seconded by Bryan Zayas. The voice vote passed unanimously.**

II. PUBLIC COMMENT (*Timestamp 0:07:53*) – None at this time

III. Status Update

A. Hillsborough County Transportation Design Manual Update (Larry Josephson, Hillsborough County) (*Timestamp 0:08:30*)

- Noted the state net migration trend, Florida has the highest in the country. Hillsborough County is the fourth largest county that people move to. Average approximately 5 deaths per week in 2022.
 - Went over the emphasis areas – lane departures, bike/ped, intersections, impaired driving, etc.
 - Fourth highest metro area for deaths per 100K people and the highest overall total.
- Originally, roads were designed to move cars as fast as possible. How is this being shifted
 - Adopted Vision Zero Action Plan
- Transition toward safe and complete streets
- Implementation – Comprehensive Plan Mobility Element, Context Classification, Complete Street Guidebook
 - Went over Context Classifications
 - Reviewed Complete Street Guidebook and how it was developed

- Looked at how the County’s Design Manual pulled these together and highlights; developed the multimodal safety analysis tool
- Lists the Vision Zero top 20 and next 30 high crash corridors
- Went over the schedule of the manual

IV. REVIEW AND APPROVAL OF MINUTES – April 6, 2023, Meeting Minutes. *(Timestamp 0:48:57)*

No comments or changes at this time.

Clarification was asked about a CAC comment on the TIP Amendment. This was part of the minutes as it was in the end of the presentation.

Bryan Zayas moved to approve the April 6, 2023 minutes, seconded by Brian McCarthy. Voice vote, motion passes unanimously.

V. Action Items

A. Hillsborough Electric Vehicle Infrastructure (EVIP) (Connor MacDonald, TPO Staff) *(Timestamp 0:50:40)*

- Went over the timing of this study – public and private need along with the Infrastructure Investment and Jobs Act funding.
 - Looked at the cost of planning for reacting.
- Review of the study purpose – locations, needs, policies and codes for installation
- Overview of the study
 - Industry Background Research – types of EVs, benefits and barriers to adoption; charging Infrastructure Overview – Level 1 – 3 chargers
 - Existing Conditions Analysis – adoption trends, charging infrastructure
 - Went over public outreach and stakeholder engagement
 - When people use publicly accessible chargers
 - Interest in purchasing or leasing and EV
 - People would like amenities at charging stations and have concerns about reliability during an emergency
- Report – needs projections
 - Looked at projected adoption by 2050 – approximately 41%
 - Went over light-duty EV projections and charging infrastructure need – anticipate needing approximately 10,000 charges by 2050 to support light duty
 - Review of Transportation Network Companies projections and needs, HART projections, and commercial delivery projections
- Recommendations
 - Went over the prioritization framework
 - Policy requirements for new developments and incentives for EV infrastructure, ADA considerations, Security and Cybersecurity challenges
- Next steps
 - Monitor technology, continue to fund non-auto modes to develop livable communities, equitable access to EV adoption and infrastructure, and ensure reliable and resilient charging infrastructure in relation to hurricane evacuations

Recommended Action: Approve the Electric Vehicle Infrastructure Plan and recommend approval to the TPO Board.

Presentation: [Electric Vehicle Infrastructure Plan \(EVIP\), July 2023](#)

Website: <https://planhillsborough.org/electric-vehicle-infrastructure-plan-evip/>

Discussion:

It was noted that the EPC is very supportive of EV adoption. Have learned some things the hard way, including jumping on grants for initial charging stations. What was not planned for was the budget to replace the stations. Cost considerations need to be taken into account. Charging stations may not charge enough to maintain and/or replace them. The EV distance is getting greater and modern charging can be done relatively quickly. Perhaps locating EV stations where truck rest areas are placed could be considered.

Jeff Sims moved to approve the Electric Vehicle Infrastructure Plan and forward it to the Board; seconded by Dexter Corbin. The voice vote passes unanimously.

B. Memorandum of Understanding on Creating of Tampa Bay MPO (Elizabeth Watkins, TPO Staff)
(Timestamp 1:14:44)

- Looked at the Tampa – St. Petersburg, FL transportation management area.
- Review of the legislation – Hillsborough, Pasco, and Pinellas must submit a feasibility report exploring the benefits, costs, and process of consolidation into a single MPO
- Went over the Pros and Cons of a merger
- MOU Summary – apportionment, Governance structure, balancing local and regional needs, funding, outreach, federally required plans and programs, agreements, and existing staff
- Went over the proposed timeline – 2023 through 2026 with the regional MPO being put into place by July 1, 2027
 - Public input survey – July 5 – August 20, 2023
 - Looked at how committees would function
- Review of the next steps

Recommended Action: Recommend the Hillsborough TPO board sign the Creating a Tampa Bay Metropolitan Planning Organization Memorandum of Understanding.

Discussion:

Clarification regarding apportionment was requested. The breakdown is in flux at this time. The municipalities want to make sure that they are still heard. There was a question about the committees and how those would work. It was noted that FDOT is going to come back next quarter and talk about how this may work. It was asked if this is going to go to the other committees. Yes, this is the first one. Local representation is going to be needed because some topics are county specific/centric. Perhaps regional topics be brought in front of regional committees while maintaining county committees. It was asked if there is any guarantee of sustaining current funding by merging since there is no guarantee of additional funds. The funds

would remain the same, but the decision-making body would be made of all three. Citizens are crossing boundaries anyway. ITS already does collaboration. This would give the opportunity to share technology and continued cohesiveness. It was asked how data will be shared and governed. A lot of this is being tied together in the FRAME project. From a committee point of view, the position could be navigating larger projects affecting multiple jurisdictions and can use that to leverage regional opportunities. It was noted that MetroLab network recently published guidance regarding data governance at the local level. It was asked if a specific MPO will take the lead. There is a coordinated effort among the three; Hillsborough has been taking the lead as the Executive Director is leaving in November. Clarification was asked about the intent of the MOU. It does not commit to merging, but it investigates the steps to doing so. Clarification was asked about what is being voted on and if it will move further in the merger direction.

Pauline Castillo moved to approve the recommendation the Hillsborough TPO Board sign the Creating a Tampa Bay Metropolitan Planning Organization Memorandum of Understanding; seconded by Brian McCarthy. The voice vote passes unanimously.

- C. **Election of Officers – Vice Chair of the ITS Committee** (Vishaka Shiva Raman, TPO Staff)
(Timestamp 1:42:07)
- Vice Chair nominations – Bryan Zayas volunteered. No other nominations or volunteers. No members opposed the nomination.

VI. STATUS UPDATES (Cont.)

- A. **Connected and Automated Vehicle (CAV) Technologies Supporting Integrated Corridor Management (ICM) in Hillsborough County, FDOT District 7 (FDOT D7) – Deferred**

VII. OLD BUSINESS & NEW BUSINESS (Timestamp 1:44:03)

- A. **2050 Plan Needs Assessment for Congestion Management and Crash Mitigation** (Vishaka Shiva Raman, TPO Staff)
- B. **It was asked that a Brightline Update be presented.**
- C. **A presentation on the possible Selmon extension was requested.**
- D. **Next meeting, October 5, 2023.**

VIII. ADJOURNMENT – Meeting adjourned at 3:16 PM

The recording of this meeting may be viewed at:

https://www.youtube.com/channel/UCsojHyZb_mkYIU3o32Tbg4w/videos



Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

2050 Plan Needs Assessment for Congestion Management and Crash Mitigation

Presenter:

Vishaka Shiva Raman, TPO Staff

Summary:

Funding secured from the Federal Highway Administration's *Second Strategic Highway Research Program (SHRP2)* was used to develop a Project C11 tool to assist MPOs with transportation investment planning. The C11 is a post-processor sketch planning tool used to evaluate the economic, safety, and travel time reliability benefits of transportation improvement projects.

TPO staff and its consultant used the C11 tool to update the 2050 Long Range Transportation Plan Needs Assessment for Congestion Management and Crash Mitigation. Using 2050 forecasted population and vehicle volume data from the Tampa Bay Regional Planning Model, the C11 tool applied a series of algorithms to those model results and estimated future crashes, minutes of delay, and travel reliability for major roads across the county. This analysis yielded a list of corridors expected to perform poorly in each of those categories.

TPO staff then tested the impacts of applying safety and reliability treatments to each poorly performing corridor to determine which needs could be addressed given the amount of funding available.

Results from this needs assessment will be incorporated into the 2050 Long Range Transportation Plan and will inform both performance target-setting and Transportation Improvement Program project prioritization.

Recommended Action:

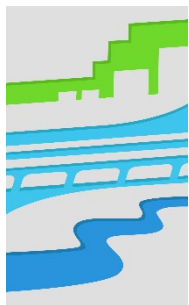
Approve the 2050 Plan Needs Assessment for Congestion Management and Crash Mitigation.

Prepared By:

Johnny Wong, PhD, TPO Staff

Attachment:

1. [Draft Report](#)
2. [Presentation slides](#)



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planhillsborough.org
planner@plancom.org
813 - 272 - 5940
601 E Kennedy Blvd
18th floor
Tampa, FL, 33602



Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

2024 Meeting Calendar

Presenter:

Committee Liaison, TPO Staff

Summary

Staff has prepared a calendar of meetings for 2024. We ask that each TPO advisory committee review and approve its meeting dates. Upon approval by the TPO Board, this calendar will be published and posted online to provide the public with ample notice of meeting schedules.

Recommended Action

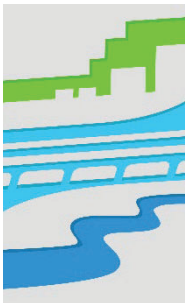
Review and approve the 2024 TPO Board and Committees Meeting Calendar

Prepared By:

Cheryl Wilkening, TPO Staff

Attachments:

2024 Draft Calendar



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planhillsborough.org
planner@plancom.org
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2024 SCHEDULE OF MONTHLY MEETINGS

	TAC 1:30 PM	CAC 6:00 PM	Policy 8:30 AM	TPO 10:00 AM	LRC 9:00 AM	BPAC 5:30 PM	ITS 1:30 PM	TDCB 9:30 AM	TMA 9:30 AM	SCPTA 10:30 AM	MPO DIRECTORS 1:30 PM
JANUARY	8	3	10	10	17	24	4				5
FEBRUARY	5	7	14	14	21	28		23			2
MARCH	4	6	13	13	27	27			22 Pasco to host		1
APRIL	1	3	10	10	17	24	4	26			5
MAY	6	1	8	8	15	22					3
JUNE	3	5		12 (a) @ 6PM Public Hearing	19	26		28	21 Hernando to host	21 Hernando to host	7
JULY	Recess	Recess	Recess	Recess	Recess	24 Workshop	4				Recess
AUGUST	5	7	14	14	21	28		23			2
SEPTEMBER	9	4	11	11	18	25			20 Hillsb. to host		6
OCTOBER	7	2	9	9	16	23	3	25			4
NOVEMBER	4	6	13	13	20	27					1
DECEMBER	Joint Mtg. 4 @ 12 PM TBD – Offsite Meeting		11	11	18	Recess		20	6 Polk to host	6 Polk to host	Recess
Meeting Location	(b)	(b)	(c)	(c)	(b)	(b)	(b)	(b)			

Acronyms

TAC Technical Advisory Committee of the TPO Board
CAC Citizens Advisory Committee of the TPO Board
Policy Policy Committee of the TPO Board
TPO Transportation Planning Organization Board
LRC Livable Roadways Committee of the TPO Board
BPAC Bicycle-Pedestrian Advisory Committee of the TPO Board
ITS Intelligent Transportation Systems Committee of the TPO Board
TDCB Transportation Disadvantaged Coordinating Board
TMA Tampa Bay Transportation Management Area Leadership Group
SCTPA Sun Coast Transportation Planning Alliance

Meeting Locations

- (a) BOCC Chambers, County Center, 601 East Kennedy Blvd., 2nd Floor
- (b) Plan Hillsborough Committee Room, County Center, 601 East Kennedy Blvd, 18th Floor
- (c) 26th Floor, Rooms A&B, County Center, 601 East Kennedy Blvd
- (d) Planning Commission Boardroom, County Center, 601 East Kennedy Blvd, 18th Floor



Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

Connected and Automated Vehicle (CAV) Technologies Supporting Integrated Corridor Management (ICM) in Hillsborough County in FDOT, D7

Presenter:

Ed Albritton, FDOT Staff

Summary:

FDOT District 7 has three major construction projects in the Tampa Bay Region that deploy connected vehicle (CV) technologies to support integrated corridor management (ICM), vehicle-to-infrastructure communication, and real time information systems for improving safety and mobility. These projects are I-4 FRAME, City of Tampa ATMS and I-275 ICM.

The three projects will deploy the following technologies:

- I-4 FRAME: The I-4 Florida's Regional Advanced Mobility Elements (FRAME) project will deploy roadside units (RSUs), passive pedestrian detection systems, CCTVs, Bluetooth detectors, and blank out signs (BOS) for diversion routing, as well as vehicle detection systems to support automated traffic signal performance measures (ATSPM).
- City of Tampa ATMS: The City of Tampa ATMS project will be replacing over 400 traffic signal cabinets and upgrading ITS systems within Tampa city limits. This will include installing 30+ RSUs.
- I-275 ICM: This project will be expanding the existing fiber optic network along seven (7) major corridors in Tampa and will deploy similar technologies as the I-4 FRAME.

This presentation will discuss the instrumentation, the data collection process, the expected architecture for data flow, as well as the real-time utilization of the data, all aimed at assisting with data-driven decision-making planning.

Recommended Action:

None, for information only.

Prepared By:

Vishaka Shiva Raman, TPO staff

Attachments

None.





Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

2050 Plan Needs Assessment for State of Good Repair and Resilience - Technical Briefing

Presenter:

Pedro Serigos, PhD, Cambridge Systematics

Summary:

As part of the 2050 Long Range Transportation Plan (LRTP) update, the TPO will conduct a State of Good Repair (SGR) and Resilience analysis. This will help identify the current and future needs of the transportation system, focusing on pavement, bridges, and transit assets, while considering the resilience of these assets against potential challenges. The project aims to provide valuable insights and recommendations, which will be documented in a technical memorandum as an addendum to the 2050 LRTP.

Recommended Action:

None; for information only

Prepared By:

Allison Yeh, AICP, LEED GA, TPO Staff

Attachment:

None



Plan Hillsborough
planhillsborough.org
planner@plancom.org
813 - 272 - 5940
601 E Kennedy Blvd
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**HILLSBOROUGH TRANSPORTATION PLANNING ORGANIZATION BOARD
HYBRID MEETING SEPTEMBER 13, 2023
DRAFT MINUTES**

I. Call to Order, Pledge of Allegiance *(Timestamp 0:05:07)*

Chair Myers called the meeting to order at 08:31 AM and led the pledge of allegiance. The meeting was held in person and virtually via WebEx.

II. Roll Call *(Gail Reese, TPO Staff) (Timestamp 0:09:23)*

The following members were present: Commissioner Gwenn Myers, Mayor Andrew Ross, Commissioner Michael Owen, Commissioner Joshua Wostal, Commissioner Harry Cohen, Commissioner Pat Kemp, Councilmember Alan Clendenin, Councilmember Lynn Hurtak, Councilmember Guido Maniscalco, Mayor Nate Kilton, School Board Member Jessica Vaughn, Charles Klug, Gina Dew, Greg Slater, Scott Drainville, Planning Commissioner Hemant Saria

The following members were absent/excused: None

A quorum was met in person.

III. Approval of Minutes *(Timestamp 0:10:52) – August 9, 2023.*

Chair Myers sought a vote to approve the August 9, 2023 minutes. The voice vote passed unanimously.

IV. Public Comment On Agenda Items *(Timestamp 0:06:07)* (up to 3 minutes per speaker) Additional comments made via [Social Media](#) and [Email](#) can be found at the end of these minutes.

Rick Fernandez – TPO CAC Chair Pointed out that the CAC conducted a straw poll to determine the committee's TPO Executive Director Candidate preference. Dr. Johnny Wong emerged as the number one candidate among the candidate pool being considered by the TPO Board. Personally, he believes that the recommendation should carry great weight. It was noted that the unique and valuable role of the CAC is captured in your backup materials for agenda item 5A. Quote read from this item. It was expressed that the CAC and TAC are required committees. The CAC plays a valuable role in the TPO ecosystem. The CAC membership has been appointed by the TPO Board to represent them or their agency and each member of the CAC must be approved by the Board. The CAC is the direct line to the community and Dr. Wong is the liaison to the committee. Mr. Fernandez has come to know Dr. Wong over the course of five years. Although they may have disagreements, he knows his business, is excellent in his public-facing roles, and has earned Mr. Fernandez's trust. It is his opinion that Dr. Wong has earned this career advancement and that the TPO and the public will benefit greatly from his leadership.

V. Consent Agenda *(Timestamp 0:10:04)*

A. Committee Appointments

- CAC – Christine Acosta by Councilmember Maniscalco

- ITS – Tim Garrett, as an alternate by THEA

Motion to approve the Consent Agenda made by Councilmember Maniscalco, seconded by Commissioner Cohen; the voice vote passed unanimously.

Greg Slater asked to remove Tim Garrett from the Consent Agenda as he is in a new role. Commissioner Owen so moved, seconded Councilmember Maniscalco. The voice vote passed unanimously.

VI. Action Items

A. Local Government Comments regarding MOU on Creating a Tampa Bay MPO (Beth Alden, TPO Executive Director) (Timestamp 0:11:34)

- TMA Leadership Group meeting September 22, 2023. Will be discussing the merger of the three MPOs.
- Reviewed the history of the MOU and input from the three counties.
- Went over the feedback from the four local governments after going over the MOU with them.
- Edits to the MOU are in the agenda packet and would like approval to bring them back.
- Went over the edits
 - Striking language about FDOT committing funds to support the MPOs financially after a merger as it is no longer necessary. The three base funding amounts will be kept until the formula is revisited in 10 years, after the new census.
 - Add that the regional MPO will continue to serve local needs
 - Add that some cities and towns that are too small to have a seat on the regional board, a mechanism will be put into place to ensure that they have a vote in the decisions
 - Added language to allow the largest cities in the three counties to take formal action prior to moving forward with regionalization
 - Add a new clause regarding public engagement and access to the new board.

Recommended Action: Approve the proposed edits to the draft MOU for the purpose of discussion at the TMA Leadership Group Meeting.

Discussion:

Under the assumption that all three MPOs agree to the MOU, it was asked what happens after that. All three MPOs will have to do a study. It is recommended that the legislature be asked for funding for the study. It is also recommended that a third-party facilitator/ organizational consultant be hired to facilitate the study. This will start a three-year process for a merger. It was noted that Hillsborough County needs to lean into this more so that the other counties do not drive the decisions. It cannot wait until everything is perfect. Mayor Ross suggested a special committee be appointed to work on this with the other counties. It was brought up that operating in the face of fear is not a good idea. It was noted that more bureaucracy and a bigger government can result in much larger challenges. When you try to do too much with too little, you don't do anything well. Councilmember Clendenin agreed that additional due diligence needs to be done on this. It was offered as a point of information that the City of Tampa's approval will be required

to approve the consolidated MPO as the county's largest city, per federal statute. The language extends this to the largest cities in Pinellas and Pasco. There was discussion around recognizing the bigger picture in the regional area. Additional information was asked about the federal statute and how the merger is ratified. It was asked if the City of Tampa could choose to not certify. This MOU is not a decision to merge, it is a study of concepts of a merger. If the MOU is approved, it will be studied over the next three years. At the end of that time, the City of Tampa will have to be a party to the designation. If they do not approve it at that time, the designation will remain the same. It was reiterated that members of this board need to be designated to engage in the study. But directions from the board must be provided. The TPO Board needs to get ready to engage and discuss the overall direction. It was noted that if the studies ended up in something that the City of Tampa can't support, then it isn't a good merger proposal anyway.

Mayor Ross moved to approve the proposed edits to the draft MOU for the purpose of discussion at the TMA Leadership Group Meeting, seconded by Commission Kemp. The voice vote passed with one Nay from Councilmember Maniscalco.

B. TIP Roll Forward and Water Works Park Sidewalk Gap Amendments (Connor Trejos-MacDonald, TPO Staff) *(Timestamp 0:35:02)*

- Went over the TIP and Work Program Timeline
- Review of what a "Roll Forward" Amendment is
- FDOT requested Roll Forward Amendment 2023 to roll 3 projects into FY2024: Kennedy Blvd Resurfacing and the I-4 Eastbound and Westbound Weigh Station Truck Parking
- Went over the Water Works Park Sidewalk Gaps Amendment including project area, anticipated start of construction in late 2024, costs, and public outreach

Recommended Action: Approve the Roll Forward and Water Works Park Sidewalk Gap Amendments to the FY23/24 TIP.

Presentation: [TIP Roll Forward and Water Works Park Sidewalk Gap Amendments](#)

Discussion:

It was asked where the funding for the sidewalk was coming from. It is one of the new federal grant programs, Carbon Reduction.

Councilmember Clendenin moved to approve the Roll Forward and Water Works Park Sidewalk Gap Amendments to the FY23/24 TIP, seconded by Councilmember Maniscalco. The roll call vote passed 15 – 0.

VII. TPO Executive Director Recruitment Finalist Interviews – Part 2 *(Timestamp 0:41:38)*

A. Three facilitated interviews (Methan Betourney, TPO Staff)

Six questions were pre-prepared and asked of each candidate

[\(Questions and blank scoring sheet located at the end of the minutes\)](#)

- **Johnny Wong** (*Timestamp 0:42:19*)

Questions from the TPO Board were asked by

- Councilmember Maniscalco
- Commissioner Wostal
- Commissioner Cohen
- Councilmember Clendenin
- Charles Klug
- Commissioner Kemp
- Commissioner Owen
- Councilmember Hurtak

- **Vinod Sandanasamy** (*Timestamp 1:33:27*)

Questions from the TPO Board were asked by

- Commissioner Owen
- Councilmember Hurtak
- School Board Member Vaughn
- Charles Klug

- **Stephen Benson** (*Timestamp 2:20:35*)

Questions from the TPO Board were asked by

- Councilmember Maniscalco
- Commissioner Cohen
- Councilmember Hurtak
- Councilmember Clendenin
- Commissioner Owen
- Commissioner Wostal
- Charles Klug

VIII. Return to Regular Business During Score Tabulation

A. EXECUTIVE DIRECTOR'S REPORT (*Timestamp 2:59:35*)

- In the Board folder received on 9/12/2023, there are the updated committee reports from the past month; the quarterly invoice report on planning grants; and there is a concept to apply for a federal grant (Smart XX Grant), proposal in submitting with Hillsborough County to address Lithia Pinecrest.
- Tri-county TMA Leadership Meeting is Friday 9/22 at FDOT District 7
- Cleared a number of topics from the agenda today. Suggest that the TPO Board convene at 8:30 AM in October to begin the 2050 Plan groundwork. Kicks off the discussion of the Board's priorities for the LRTP.

B. OLD & NEW BUSINESS (*Timestamp 3:03:26*)

- Mayor Ross thanked people for supporting the Executive Director selection process: Beth Alden, Meghan Betourney, Melissa Zornitta, Gail Reese, and Cheryl Wilkening. Commissioner Owen thanked Mayor Ross
- Commissioner Kemp – asked if Ms. Alden has a retirement party plan. Ms. Alden will share it with the TPO Board.
- Commissioner Owen – asked staff to include a new interchange in south county north of the Manatee line in the 2050 Plan update.
- FDOT – US 301 PD&E Study (Brian Hunter, FDOT District 7): provided an update on the study. Re-evaluated the plan for US 301, held a second public hearing; incorporated a lot of changes suggested by the TPO Board. Reviewed those changes.

Discussion:

It was asked what needs to happen in order for this project to be re-prioritized. The TPO Board asked FDOT to focus on safety. They have done that as quicker fixes. For the long term, this would need to be considered on the LRTP. It was noted that the additional homes being built at the top end of US 301 were approved many years ago, but the developer chose not to build them at that time

C. The next meeting is October 11, 2023, at 8:30 AM on the 26th Floor of County Center.

IX. The final candidate decision (*Timestamp 3:28:42*): rankings have Johnny Wong with the highest 477, Stephen Benson second 432.5, and Vinod Sandanasamy third 343.5. Mayor Ross went over the possible outcomes: the Board could pick none of the candidates; the Board could pick only one candidate; the Board could choose their ranked picks and negotiate with them in that order until an agreement is reached. Mayor Ross asked the TPO Board to pick a number one and number two candidate and authorize staff to negotiate with number two without coming back to the Board if necessary.

Councilmember Maniscalco moved to select Dr. Wong as the first choice and Mr. Benson as the second choice should the first choice not materialize, seconded by Mayor Kilton. The motion passed 14 – 2

Discussion:

Councilmember Maniscalco spoke about the qualifications of each of the candidates. Noted that Mr. Benson is a great asset to the City of Tampa and the city would hate to lose him. Dr. Wong is his first choice and Mr. Benson is his second. Councilmember Clendenin advocated for Mr. Benson as the first choice and noted that Dr. Wong would be a good second choice. Councilmember Hurtak advocated for Mr. Benson as the first choice. Noted that Dr. Wong had the most limited breadth of knowledge. Commissioner Owen advocated for Dr. Wong and that he stood out as the candidate ready to hit the ground running. Commissioner Wostal noted that you don't want to hire someone fully qualified but someone who can grow into the role. He advocated for Dr. Wong. Commissioner Kemp appreciated all three candidates and their experience. Is comfortable supporting the point system. Commissioner Cohen noted that he wishes to consent to the will of the TPO Board. There is clarity in the rankings. School Board Member Vaughn noted that this is a

hard decision. Appreciates rank choice voting and supports the methodology. Planning Commissioner Saria asked for clarification on how the vote is going to go on this motion. Mayor Ross thanked the Board for their discussion. Noted these are three candidates that could easily fill this position. Noted that Dr. Wong spoke strongly in all three interviews about the development of the staff. Councilmember Clendenin noted that someone could have scored very low and he is not comfortable accepting the numbers from the top to the bottom without analysis of the breakdown. Expressed concerns regarding decisions being made on numerical value alone. Ms. Betourney noted that this tabulation was done with straight adding and tabulating. The numbers help start the discussion and it is never a fully objective process.

Councilmember Clendenin offered a substitute motion to include for rank choice voting the 1,2,3 versus the numerical scores, seconded by School Member Vaughn. The motion failed 12 – 4

Discussion:

There was a discussion on the ranking and how the Board should vote.

X. **ADJOURNMENT** – The meeting adjourned at 12:19 PM

The recording of this meeting may be viewed on YouTube: [Meeting Recording](#)

INTERVIEW QUESTIONS

Use the following scale to rate each question. Circle the rating that you feel best describes the candidate's ability to address the question. You may write any additional comments under each rating scale. Add each question score to get a total score for the candidate and write on last page where indicated.

Rating	Rating standard
1 Low	<p><i>Candidate's response contained very few of the desired behaviors. Either the behaviors they discussed were not at, or even close to, the level indicated in desired behaviors, or the person did not give you enough information for you to have confidence that they have that competency at the level needed for success.</i></p>
2 Low-Moderate	
3 Moderate	<p><i>Candidate's response covered some of the desired behaviors, but not quite at the level that would be ideal for that competency. Still, the quality of the person's answers leads you to believe that they would be successful with some additional exposure and/or training.</i></p>
4 High-Moderate	
5 High	<p><i>Candidate's response contained many, if not all, of the desired behaviors. Their responses indicate well-developed skills and aptitude for that competency, which would most likely lead to job success. The person's responses are of superior quality for this job.</i></p>

1. The TPO Board is comprised of members of various organizations who often have different priorities. How would you balance these priorities and synthesize them into a unified strategy? How will you listen to the voices of all stakeholders while preventing a vocal minority from taking over?

1	2	3	4	5
Low	Low-Moderate	Moderate	High-Moderate	High

2. Today's employment market is extremely competitive; please share with us the strategies you intend to use to attract and retain top talent.

1	2	3	4	5
Low	Low-Moderate	Moderate	High-Moderate	High

3. Most, but not all, of the funds that support this TPO are federal and state grants dedicated to planning. Please share with us how you intend to prioritize the funding needs of the organization while still meeting the needs of the community.

1	2	3	4	5
Low	Low-Moderate	Moderate	High-Moderate	High

4. Please share with us your plans for establishing diversity amongst the leadership team.

1	2	3	4	5
Low	Low-Moderate	Moderate	High-Moderate	High

5. Share with us your thoughts on the proposed merger. What challenges do you anticipate and how will you address them?

1	2	3	4	5
Low	Low-Moderate	Moderate	High-Moderate	High

6. How well do you know the mission and vision of the TPO? Give an example of a project you will consider that meets the mission and vision of the TPO.

1	2	3	4	5
Low	Low-Moderate	Moderate	High-Moderate	High

7. The strength of response to additional Board questions.

1	2	3	4	5
Low	Low-Moderate	Moderate	High-Moderate	High

Total Points _____



Committee Reports

Livable Roadways Committee (LRC) Meeting on August 16

The LRC heard status reports on:

- 2050 Needs Assessment for Equity
- Hillsborough County Transportation Design Manual Update
- 2050 Plan Needs Assessment for Major Projects and Brainstorming

Bicycle Pedestrian Advisory Committee (BPAC) Meeting August 23

The BPAC approved action items:

- ✓ Memorandum of Understanding on Creating a Tampa Bay MPO
 - This item led to discussion not just about the MOU directly, but also about the relative merits of an MPO merger.
 - Members expressed a desire for committees to stay local to maximize community input and accommodate BPAC members who rely on bicycles and transit.
- ✓ BPAC Top Ten Project Finalization
 - There was a discussion on how to break ties for locations that received the same average rating. Staff will bring crash numbers and Level of Service data to assist with this.

The BPAC meeting heard status reports on:

- 2050 Plan Needs Assessment for Equity
- Parking Policy Ideas from “Shoupista” perspective
- Hillsborough County Transportation Design Manual Update

Transportation Disadvantaged Coordinating Board Meeting August 25

The TDCB approved action items:

- ✓ Memorandum of Understanding on Creating a Tampa Bay MPO roll call vote 12-0 in favor.
- ✓ Election of Officer – Councilmember Gil Schisler appointed Vice Chair; Member at Large Position is now vacant.

The TDCB heard status reports on:

- Hurrican Season Briefing from Emergency Management
- Section 5310 Grant Program Update
- 2050 Plan Needs Assessment for Equity
- 2050 Plan Needs Assessment for Real Choices When Not Driving
- Ride Guide Update
- Sunshine Line Update
- HART Update

New Business:

- New TDCB TPO Staff Liaison, Wally Gallart was introduced.
- Upcoming TDCB meeting changed from October 27th to October 13th.

Citizens Advisory Committee (CAC) Meeting of September 6

A verbal report will be provided at the meeting.

Technical Advisory Committee (TAC) Meeting of September 11

A verbal report will be provided at the meeting.



NICR MPO Congestion Reduction Training

Good afternoon,

The National Institute for Congestion Reduction (NICR) has announced the arrival of brand-new training program designed especially for MPO Board members!

This FREE training program consists of five self-paced video lessons and an in-depth training manual. Videos can be watched alone or MPO staff can use the video/training manual combo to educate their MPO Board members. The facilitator-led training section includes a variety of suggestions for hosting training sessions both in-person and virtually.

The first three videos provide background necessary to understand the role and responsibility of the MPO. The last two focus on the nature of congestion, techniques for reducing or mitigating congestion, and the MPO role in managing congestion.

This training program was funded through the National Institute for Congestion Reduction (NICR) and created by faculty at the Center for Urban Transportation Research (CUTR) with guidance from staff at the Association of Metropolitan Planning Organizations (AMPO), the National Association of Regional Councils (NARC), and the Florida MPO Advisory Council (MPOAC). The training is specifically designed to enhance the knowledge and skills of MPO Board members.

To access the training program, please visit the [NICR MPO Congestion Reduction Training YouTube Channel](#).

Thank you,

AMPO Staff

Association of Metropolitan Planning Organizations (AMPO)

4300 Wilson Blvd. Suite 220

Arlington, VA 22203

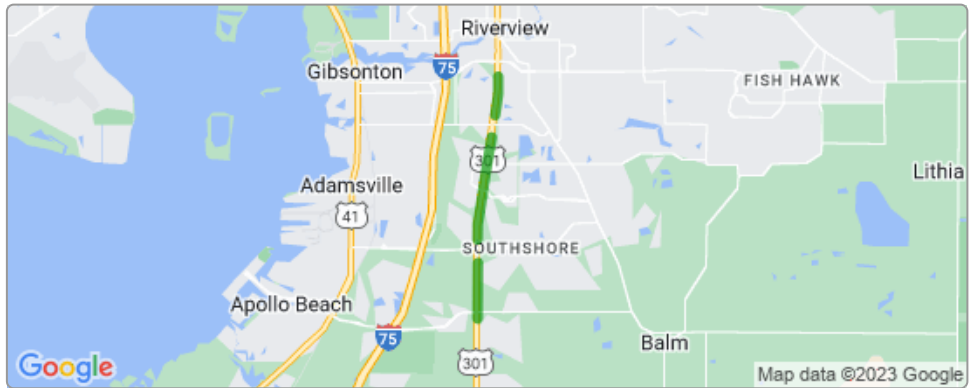
(202) 449-1993

FOLLOW US



US 301/SR 43 from S. of Balm Rd./Paseo Al Mar Blvd. to S. of Whitt Rd. 445936-1-52-01

Project Details	
Work Type	Resurfacing, Traffic Signals, and Signing/Pavement Markings. Also included are associated drainage, ADA, and safety improvements.
Phase	Design
Limits	From south of Balm Rd./Paseo Al Mar Blvd. to south of Whitt Rd.
Length	4.771 Miles
City	Riverview
County	Hillsborough
Road	US 301
Design Cost	\$1.48M



About

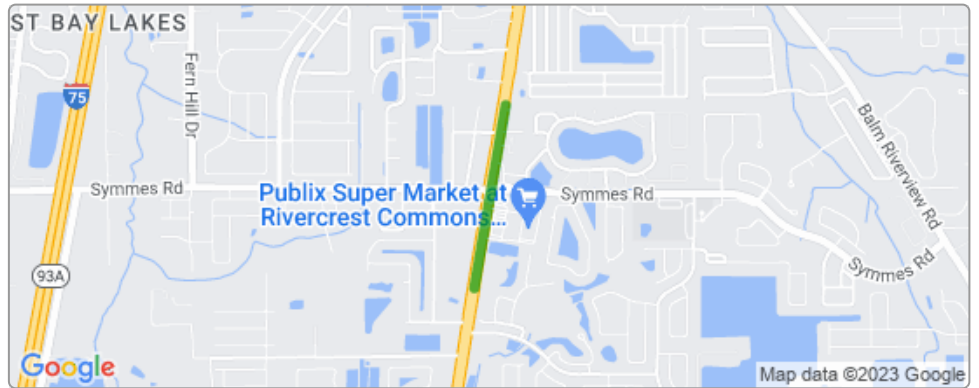
The purpose of this RRR project is to preserve and extend the life of the existing pavement through milling and resurfacing. The work also includes minor drainage improvements, bringing ADA features into conformance with current standards, and perform general safety modification work.

Construction is currently anticipated to begin in Summer 2024.

Contact Information	
Design Manager	Eyra Cash, P.E. (813) 975-6164 Eyra.Cash@dot.state.fl.us
Media Contact	Kris Carson (813) 975-6060 Kristen.Carson@dot.state.fl.us

US 301/SR 43 Intersection Improvements at Symmes Road 445392-1-52-01

Project Details	
Work Type	Rigid Pavement Reconstruction, Traffic Signals, and Signing/Pavement Markings. Associated drainage, ADA, and safety improvements.
Phase	Design
Limits	Intersection of US 301/Symmes Rd, extending along US 301 from one quarter-mile south of Symmes Rd to one quarter-mile north of Symmes Rd
Length	.530 Miles
City	Riverview
County	Hillsborough
Road	US 301
Design Cost	\$482000



About

The purpose of this project is to reconstruct the intersection of US301 at Symmes Rd. with rigid pavement to provide a sustainable pavement with a longer service life. The work also includes minor drainage improvements, bringing ADA features into conformance with current standards, and perform general safety modification work.

Construction is currently anticipated to begin in Summer 2024.

Contact Information

Design Manager

Eyra Cash, P.E.
 (813) 975-6164
 Eyra.Cash@dot.state.fl.us

Media Contact

Kris Carson
 (813) 975-6060
 Kristen.Carson@dot.state.fl.us



Hillsborough TPO Transportation Planning Organization

Board & Committee Agenda Item

Agenda Item:

Urban Area Boundary and Functional Classification

Presenter:

Wade Reynolds, TPO Staff

Summary:

On a decennial basis (every 10 years) following every Census, FDOT in coordination with FHWA and local partners, are required to update Urban Boundary and Functional Classification for the State of Florida. The Transportation Data and Analytics (TDA) Office acquires the U.S. Census population and urban boundary data for 2020 to develop maps with the appropriate projection and content for distribution. TDA compiles the boundaries into a statewide GIS layer, resolving data conflicts such as overlaps and gaps between District boundaries.

The Districts and local partners use this information for coordination purposes and to adjust the 2020 Urban Area boundaries around current land use conditions. These adjustments are reviewed by Central Office before they are submitted for approval by FHWA.

The Districts also work with local partners to inventory roadways and update existing roadways in the Roadway Characteristics Inventory (RCI) system with proposed functional classifications in relation to the urban area boundaries for FDOT and HPMS data reporting systems. These roadways are reviewed following the urban area boundary adjustment process and are submitted to FHWA for review and approval. The Functional Classification of roadways are critical for Federal-Aid eligibility (roadways, bridges, and transit projects) and are assigned into systems according to the character of service they provide in relation to the total roadway network, e.g., principal arterials, minor collectors, etc.

Recommended Action:

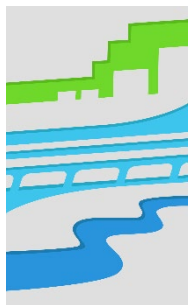
None, for information only

Prepared By:

Wade Reynolds, TPO Staff

Attachments:

None



Plan Hillsborough
planhillsborough.org
planner@plancom.org
813 - 272 - 5940
601 E Kennedy Blvd
18th floor
Tampa, FL, 33602



Median Modification at US 301



US 301 at Cowley Road/SR 43 From South of Balm Road/
Paseo Al Mar Boulevard to South of Whitt Road
Hillsborough County, Florida

FPID: 445936-1

YOU'RE INVITED Public Meeting

The Florida Department of Transportation (FDOT), District Seven, invites you to attend and participate in a Public Meeting for the proposed median modifications on US 301 at Cowley Road, Riverview, Hillsborough County, Florida. The public meeting will be held on **Tuesday, October 3, 2023, at 5:00 p.m.**

FDOT is proposing improvements to the US 301 intersection at Cowley Road by adding a permanent directional median opening replacing the current temporary configuration. The median will improve safety for drivers traveling to Cowley Road from US 301.

To allow for maximum participation, the public meeting will be held in two formats including online and at an in-person location. The information presented will be identical at all options.

Scan or Click
for Project Details



Project Limits and Meeting Location



TWO MEETING OPTIONS

In-Person

October 3, 2023 from 5:00 p.m. - 6:30 p.m.

Parking lot at South Bay Church

13498 US-301 S, Riverview, FL 33578

Attendees will have the opportunity to view project information provided by FDOT and submit comments and feedback.

Online Virtual

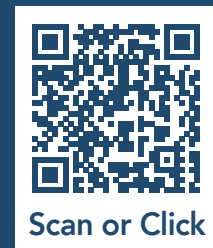
Starting at 5:00 p.m. on October 3, 2023

A link for the online Virtual Component will be posted on the project website

www.fdotampabay.com/project/991/445936-1-52-01

Virtual information materials will remain online for viewing. Comments can be submitted online through October 13, 2023.

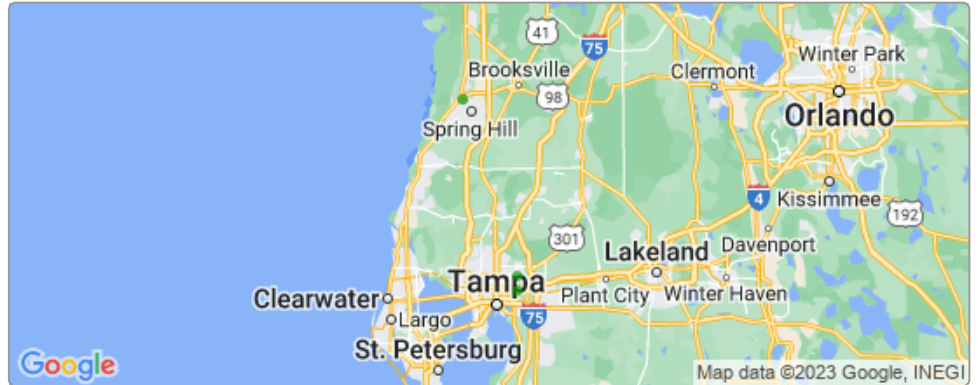
To view the
Online Virtual Option



Scan or Click

SR 583/N 56th Street and SR 50/Cortez Boulevard Safety Improvements at Various Locations 452412-1-52-01

Project Details	
Work Type	Resurfacing, Sidewalk, Traffic Signals, Signing/Pavement Markings, and Lighting. Also included are associated drainage, ADA, and safety improvements.
Phase	Design
Limits	At North 56th Street at East Lake Mall Entrance; North 56th Street at Temple Heights Road; and Cortez Boulevard at Deltona Road
Length	4.554 Miles
City	Spring Hill Tampa
County	Hernando Hillsborough
Road	56th St Cortez Blvd
Design Cost	\$309,000



About

This project consists of safety improvements at three separate intersections.

The safety improvements entail providing missing crosswalks at the intersections of 56th St./East Lake Mall (Net Park), and 56th St./Temple Heights Road in Tampa, as well as the intersection of SR 50/Cortez Blvd. at Deltona Blvd in Spring Hill.

Improvements include the installation of crosswalk striping, median reconfiguration, ADA compliant ramps, pedestrian signals, lighting, and milling and resurfacing as needed to replace pavement markings.

**Please see project map images below for specific safety improvement locations.

Contact Information	
Design Manager	Omar Chehab, P.E. (813) 975-6468 Omar.Chehab@dot.state.fl.us
Media Contact	Kris Carson (813) 975-6060 Kristen.Carson@dot.state.fl.us