



**Hillsborough MPO**  
Metropolitan Planning  
for Transportation

# 2020 General Planning Consultant (GPC) Contract Approval

August 2020 MPO Board Meeting



# Nine Finalists

In April, the MPO Board authorized staff to negotiate contracts with the following nine top-ranked teams, which include prime and sub-consultants:

AECOM

Atkins

Cambridge Systematics

Fehr & Peers

HDR

Kittelson

Tindale Oliver

Toole

VHB



# Nine Finalists

In July, The MPO approved the contracts of five of the nine consultants. The remaining four are now ready for approval (in bold):

**AECOM**

Atkins

**Cambridge Systematics**

Fehr & Peers

HDR

Kittelson

**Tindale Oliver**

**Toole**

VHB



# GPC Contracts: Refresher

- Contract scope follows MPO Work Program
- Consultant tasks to be negotiated by work order
  - Recent project examples are Resilient Tampa Bay: Transportation and the Plant City Transit Study
- Each with own scope & products
- Lump sum fees negotiated by task
  - Based on estimated hours + expenses
  - Maximum of \$300k per task



# GPC Contracts

- **Negotiated labor rates by classification**
  - Planner, engineer, GIS specialists, etc.
  - Used data from FDOT District 7
  - Upper limit of range of 75th percentile
  - Provided justification if rate was over that limit
- **Plus multipliers**
  - Overhead, cost of capital, operating margin
  - Audited & accepted by FDOT for professional service contracts



# GPC Contracts: Refresher (continued)

- Contract duration:
  - 2 base years
  - +3 optional years
- Max. fees per consultant:
  - <\$2 million over life of contract
- Total amount available for GPC work orders:
  - \$600k-900k per year



# Recommended Action

Approve the General Planning Consultant Contracts with the following 4 firms:

- ✓ AECOM Technical Services (with Gresham Smith, Inc., Patel, Greene & Associates, RS&H, Inc., Vrana Consulting, Inc.)
- ✓ Cambridge Systematics (with Florida Transportation Engineering, Inc., Iteris, Inc., Quest Corporation of America, Inc., and Resilient Analytics, Inc.)
- ✓ Tindale Oliver (with Element Engineering Group, LLC., Fallon Research & Communications, Inc., Greenman-Pedersen, Inc., National Data & Surveying Services, and Patel, Greene, & Associates, LLC.)
- ✓ Toole Design Group (with Wide Open Office)

**Thank you**



# Presentation from April Meeting







**Hillsborough MPO**  
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# 2020 General Planning Consultant (GPC) Selection

April 2020 MPO Board Meeting



# Purpose of Selecting GPCs

GPCs bring:

- Specialized skills & best practices
- An outside perspective
- Specialized data or software
- A broad range of expertise areas available to the Board and its member governments & agencies



# GPC Contracts & Work Orders

- **2-year** contract with possibility of 3 one-year extensions (maximum 5-year term)
- Work orders are generated from the MPO's Unified Planning Work Program
- Work orders for specific tasks are negotiated after the general contract is signed
- Hourly rates are reviewed against FDOT standards & then included in the board packet for approval



# GPC Services

## Core Services

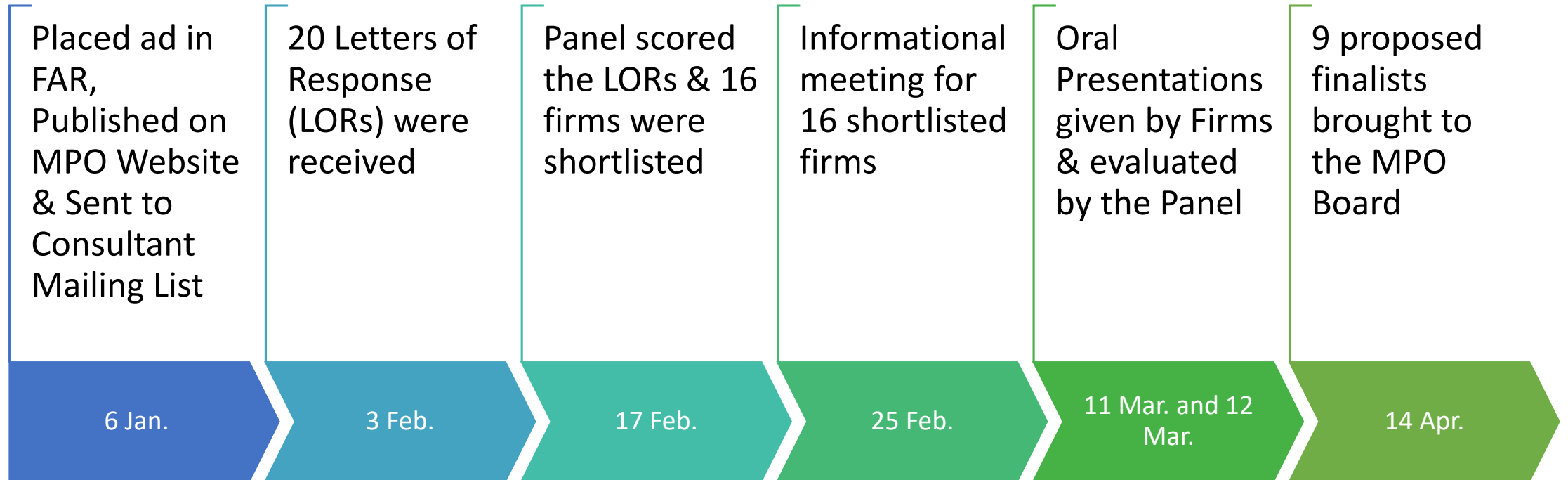
- *Long range transportation systems planning*
- *System/corridor planning*
- *Public outreach/participation*
- *Document production*

## Optional Services

*Over 50 specialized areas ranging from data collection to multimodal planning*



# The Selection Process



# The Selection Panel



Hillsborough County  
City-County  
Planning Commission



*City of*  
**Tampa**  
Florida



Hillsborough  
County Florida



Hillsborough MPO  
Metropolitan Planning  
for Transportation



**TEMPLE TERRACE**  
*Amazing City. Since 1925.*



# Nine Proposed Finalists

The following 9 firms were selected for their expertise, resources & innovation within their field. Their mix of expertise creates a well-rounded GPC pool:

AECOM

Atkins

Cambridge Systematics

Fehr & Peers

HDR

Kittelson

Tindale Oliver

Toole

VHB



# Recommended Action

Authorize staff to negotiate contracts with the top 9 firms.

The contracts will come back to the board for approval.

**Thank you**

